

HB 950 -- Caseload Standards for Certain State Agencies

Sponsor: Oxford

This bill requires the development of caseload standards by the departments of Health and Senior Services and Mental Health. In its main provisions, the bill:

- (1) Requires each director to develop caseload standards for his or her department based on the actual duties of employees, existing professional caseload standards, and standards developed by other states for workers in similar positions;
- (2) Requires each director to use the standards as the basis of the department's personnel budget request to the Governor;
- (3) Requires each director to convene at least annually a caseload standards advisory committee within his or her department to review caseload standards and recommend minimum and maximum caseloads for each category of workers employed by the department;
- (4) Requires each director to submit an annual report to the General Assembly on the established caseload standards, actual caseloads of the employees, and a description of the methodology used to compute caseloads and to post the report on the department's web site;
- (5) Specifies that employees are required to make a good faith effort to complete all their assignments even if they are in excess of the specified caseload standards and those efforts are to be considered in an employee's performance evaluation. Any failure to complete assignments that are in excess of the specified caseload standards cannot be a factor in determining an employee's eligibility for a pay increase; and
- (6) Requires the departments, subject to appropriations, to use the standards to assign caseloads to individual employees.