

HOUSE COMMITTEE SUBSTITUTE

FOR

HOUSE RESOLUTION NO. 7

RULES OF THE HOUSE OF REPRESENTATIVES
100th GENERAL ASSEMBLY

TIME OF MEETING

1 Rule 1. The time of meeting by the House, unless otherwise ordered,
2 shall be 10:00 a.m.

ORDER OF BUSINESS

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5 Rule 2. (1) *Administrative Order of Business.* The first of each
6 day, after the House is called to order, shall be employed as follows
7 unless otherwise ordered by the House:

- 8 (a) Prayer.
9 (b) Pledge of Allegiance to the American Flag.
10 (c) Introduction of petitions, memorials, remonstrances, and
11 resolutions.
12 (d) Introduction and first reading of House Joint Resolutions.
13 (e) Introduction and first reading of House Bills.
14 (f) First reading of Senate Joint Resolutions and Bills.
15 (g) Second reading of House Bills, Joint Resolutions, and
16 Concurrent Resolutions.
17 (h) Second reading of Senate Bills, Joint Resolutions, and
18 Concurrent Resolutions.
19 (i) Reports of regular standing committees.
20 (j) Reports of special standing committees.
21 (k) Messages from the Senate.

22 (2) *Regular Order of Business.* At the close of the
23 administrative order of business, the Speaker or any member may call
24 for the regular order of business. The administrative order of
25 business may be dispensed with by unanimous consent of the House at
26 any time. The regular order of business shall be employed as follows
27 unless otherwise ordered by the House:

- 28 (a) Reading and approval of the Journal of the previous day's
29 session.
30 (b) Bills, reports, and other business on the table.
31 (c) House Joint Resolutions to be perfected and printed.
32 (d) House Bills to be perfected and printed.
33 (e) Third reading of House Joint Resolutions and Concurrent
34 Resolutions.
35 (f) Third reading of House Bills.
36 (g) Messages from the Senate.
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- 1 (h) Third reading of Senate Joint Resolutions and Concurrent
2 Resolutions.
3 (i) Third reading of Senate Bills.
4 (j) Adoption of petitions, memorials, remonstrances, and
5 resolutions.
6 (k) Reports of subcommittees.
7 (l) Such other orders of business as deemed necessary pursuant
8 to law.

9 HEADINGS ON HOUSE CALENDAR

10 Rule 3. The House may keep calendars for organizational purposes and
11 to facilitate the consideration of legislation. Calendars may be
12 created as deemed necessary by the Speaker.

13 FIRST AND SECOND READING OF BILLS

14 Rule 4. A bill shall be read the first time by journal entry of the
15 title of the bill on the legislative day of its filing. It shall be
16 second read on the following legislative day by journal entry of the
17 title of the bill. The reading of a bill by its title shall be deemed
18 sufficient reading unless the further reading be called for. If the
19 further reading be called for and no objection made, the bill shall be
20 read at length; if, however, objection be made, the question shall be
21 determined by the majority of the members present.

22 ORDERS OF THE DAY

23 Rule 5. Upon recess or adjournment, the Majority Floor Leader shall
24 advise the entire membership of the business anticipated to be
25 conducted during the remainder of the legislative day and during the
26 next legislative day.

27 ELECTION OF OFFICERS
28 GENERALLY

29 Election; Oath; Compensation

30 Rule 6. The House shall elect ~~[by recorded vote]~~ the following
31 officers at the commencement of the first regular session of each
32 general assembly: its presiding officer, who shall be called Speaker
33 of the House, a Speaker Pro Tem, a Chief Clerk, a Sergeant-at-Arms, a
34 Doorkeeper, and a Chaplain, who shall hold office during all sessions
35 until the convening of the succeeding General Assembly, unless sooner
36 removed by a vote of the majority of the members. Each shall receive
37 such compensation as may be provided for by law. Each shall take an
38 oath to support the Constitution of the United States and of this
39 State and to faithfully demean himself or herself in office and to
40 keep the secrets of the House. Such oath shall be administered to the
41 Speaker and Speaker Pro Tem by a Judge of the Supreme Court, Court of

1 Appeals, or a Circuit Court and by the Speaker to the other officers.
2 All other officers of the House shall be appointed by, and serve at
3 the pleasure of, the Speaker and receive such compensation as provided
4 by law.

5
6 SPEAKER

7 Speaker to Call Members to Order

8 Rule 7. The Speaker shall take the chair at the hour to which the
9 House has been adjourned and immediately call the members to order
10 and, on the appearance of a quorum, shall cause the Journal of the
11 preceding day to be read unless otherwise ordered by the House, which
12 may then be corrected by the House.

13 Parliamentary Rulings; Referral to Parliamentary Committee

14 Rule 8. Parliamentary rulings may be made only by the Speaker or the
15 Speaker Pro Tem. At his or her option or at the request from a member
16 of the Parliamentary Committee, he or she may refer points of order to
17 the Parliamentary Committee for an advisory opinion. In ~~their~~ the
18 absence of the Speaker or the Speaker Pro Tem, rulings shall be made
19 by a parliamentary committee. The Committee on Parliamentary
20 Procedure shall be composed of the Speaker, the Majority Floor Leader,
21 and the Minority Floor Leader or their designees. No member who is
22 temporarily in the chair may rule on points of order, except the
23 Speaker or Speaker Pro Tem, until and unless the Parliamentary
24 Committee has been called and ruled. It shall be the duty of the
25 temporary Speaker to call such Parliamentary Committee at the time the
26 point of order is raised and before any discussion on such point of
27 order takes place. It shall be at the Speaker's discretion whether
28 members may speak on points of order. The Speaker or the Speaker Pro
29 Tem may take points of order under advisement; provided that, he or
30 she rules on the point of order before any other motion to amend is
31 entertained.

32 Speaker May Speak on Points of Order

33 Rule 9. The Speaker may speak on points of order in preference to any
34 other member, arising from his or her seat for that purpose, and shall
35 decide questions of order, subject to an appeal to the House, upon
36 which appeal no member shall speak more than once, except by leave of
37 the House. No member shall inquire of another member nor debate with
38 other members on points of order but shall address his or her remarks
39 only to the chair.

40 Appeal from a Ruling of the Chair

41 Rule 10. Should there be an appeal from any ruling of the chair, the
42 question, "Shall the chair be sustained?" shall be immediately put and

1 determined before the House proceeds to other business.

2 Speaker Has General Supervision of Hall

3 Rule 11. The Speaker shall have general direction and supervision of
4 the House and shall preserve decorum and order in the Hall.

5 Supervision of House Employees

6 Rule 12. The Speaker shall have general supervision and control over
7 all employees of the House. The Speaker may hire special counsel to
8 assist committees in extraordinary circumstances. The Speaker may
9 make a temporary appointment to fill a vacancy in the office of the
10 Chief Clerk until such time as the House adopts a resolution to fill
11 the vacancy on a permanent basis.

12 Speaker May Substitute Member to Perform Duties

13 Rule 13. The Speaker may substitute any member to perform the duties
14 of the chair in the absence of the Speaker Pro Tem.

15 Speaker Shall Sign Bills

16 Rule 14. The Speaker shall sign all bills, and perform all other
17 duties in relation thereto, as required by the Constitution. He or
18 she shall also sign all joint resolutions and addresses; and all
19 writs, warrants, and subpoenas issued by order of the House shall be
20 under his or her hand, attested by the Chief Clerk.

21 Speaker May Clear Hall

22 Rule 15. In case of disturbance or disorderly conduct in the lobbies
23 or galleries, the Speaker, temporary Speaker, or Chair of the
24 Committee of the Whole House shall have power to order the same
25 cleared. He or she shall not, however, have the power to remove
26 members from the floor of the House, except by a majority vote of
27 those present.

28 Manner of Putting Questions

29 Rule 16. The Speaker shall rise to state and put questions. Questions
30 shall be in the following form: "~~As many as are~~ All those in favor
31 (if by electronic roll call) vote 'Aye'. ~~As many as are~~ All those
32 opposed (if by electronic roll call) vote 'No'". If by voice vote say
33 "Aye" or "No". If the Speaker doubts on a voice vote, voting shall be
34 ordered by electronic device. The Speaker may require a recorded vote
35 on any motion.

36 OTHER OFFICERS

1 Speaker Pro Tem

2 Rule 17. The Speaker Pro Tem shall perform the duties of Speaker
3 during the sickness or absence of the Speaker, except while some
4 member is discharging such duties as a substitute under Rule 13.

5 Chief Clerk

6 Rule 18. It shall be the duty of the Chief Clerk to serve also as
7 Chief Administrator of the House and to attend the House during its
8 sittings. The Chief Clerk, under the direction of the Speaker, shall
9 prepare and keep the House Journal and seasonably record the
10 proceedings of the House; keep regular files of House papers; attest
11 all writs, warrants, and subpoenas issued by order of the House; keep
12 an account of all fines imposed by the House; maintain a record of the
13 members' attendance; keep an account of the traveling and expense
14 allowances of all the members; transmit to the Senate messages,
15 communications, copies, and documents of the House; keep a docket of
16 proceedings on all bills, resolutions, and acts; and execute the
17 commands of the House from time to time. The Assistant Chief Clerk
18 shall perform the duties of the Chief Clerk in his or her absence or
19 disability, or upon the Chief Clerk's resignation.

20 Sergeant-at-Arms; Doorkeeper; Chaplain

21 Rule 19. (1) *Sergeant-at-arms.* It shall be the duty of the
22 Sergeant-at-Arms to attend the House during its sittings; to execute
23 the commands of the House from time to time, together with such
24 process issued by authority thereof as shall be directed to him or her
25 by the Speaker. He or she shall preserve order in the galleries and
26 lobby and keep the entry to the aisle cleared during the session of
27 the House.

28 (2) *Doorkeeper.* It shall be the duty of the Doorkeeper, subject
29 to the orders of the Speaker, to attend the sittings of the House.
30 The Doorkeeper shall allow no person to come or remain within the Hall
31 or galleries except as are admitted by the rules or orders of the
32 House. He or she shall execute the commands of the Speaker in
33 relation to his or her duties and shall obey such other orders as may
34 be made by the House.

35 (3) *Chaplain.* It shall be the duty of the Chaplain, or a
36 [person designated by the Speaker,] member, former member, or employee
37 of the House, to attend at the commencement of each day's sitting of
38 the House, to open the sessions thereof with a prayer, visit any
39 member who may be sick, and to preach in the Hall of the House of
40 Representatives whenever requested by a vote of the House.

41 Employees

42 Rule 20. The House may employ, and the Speaker appoint, such
43 employees as are necessary to perform the duties of the House. No

1 person shall be initially hired by the House who is related to any
2 member of the House within the fourth degree, by consanguinity or by
3 affinity.

4 COMMITTEES

5 By Whom Appointed; Composition of Membership

6 Rule 21. (1) All regular standing, select, conference, interim, and
7 statutory committees shall be appointed by the Speaker who, when
8 appointing a committee, shall designate a member thereof as chair,
9 designate another member as vice chair, and designate the total number
10 of members to serve on each committee, except the minority members of
11 each regular standing committee shall be appointed by the Minority
12 Floor Leader. The vice chair or a designee of the chair shall preside
13 at all committee meetings in the absence of the chair.

14 (2) The Speaker of the House, the Speaker Pro Tem, the Majority
15 Floor Leader, the Assistant Majority Floor Leader, the Majority Whip,
16 the Minority Floor Leader, the Assistant Minority Floor Leader, and
17 the Minority Whip shall be ex-officio members of all committees of the
18 House, the chair of the Committee on Budget and one member of the
19 committee designated by the Minority Floor Leader shall be ex-officio
20 members of all subcommittees of the Committee on Budget, and the chair
21 of each regular and special standing committee shall be an ex-officio
22 member of each subcommittee of such regular or special standing
23 committee for the purpose of a quorum and inquiry but shall have no
24 vote unless they are duly appointed members of the committee.

25 (3) The membership of all regular standing committees and all
26 other committees and commissions, unless otherwise provided by the act
27 or resolution creating them, shall be composed as nearly as may be, of
28 majority and minority party members in the same proportion as the
29 number of majority and minority party members in the House bears to
30 the total membership of the House, except for the Ethics Committee.
31 The Ethics Committee shall consist of an equal number of members from
32 the majority and minority party.

33 (4) The Speaker may appoint such special standing committees as
34 he or she deems necessary. Any special standing committee shall have
35 the authority and duties of a regular standing committee if so
36 designated by the Speaker. The Minority Floor Leader may make
37 recommendations to the Speaker regarding minority membership of
38 special standing committees. The Speaker may dissolve or discharge
39 the members of any conference, interim, or special standing committee
40 at any time and reappoint the members thereof.

41 Time of Sitting

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43 Rule 22. No committee shall meet except during those times so
44 designated by the Speaker. No committee shall sit during the session
45 of the House without leave of the House, except for during the
46 administrative order of business.

The Regular Standing Committees Enumerated

Rule 23. The regular standing committees of the House shall be as follows:

- (1) Administration and Accounts.
- (2) Agriculture Policy.
- (3) Budget.
- (4) Children and Families.
- (5) Consent and House Procedure.
- (6) Conservation and Natural Resources.
- (7) Corrections and Public Institutions.
- (8) Crime Prevention and Public Safety.
- (9) Downsizing State Government.
- (10) Economic Development.
- ~~[(10)]~~ (11) Elections and Elected Officials.
- ~~[(11)]~~ (12) Elementary and Secondary Education.
- ~~[(12)]~~ (13) Ethics.
- ~~[(13)]~~ (14) Financial Institutions.
- ~~[(14)]~~ (15) Fiscal Review.
- ~~[(15)]~~ (16) General Laws.
- ~~[(16)]~~ ~~Government Efficiency.]~~
- (17) Health and Mental Health Policy.
- (18) Higher Education.
- (19) Insurance Policy.
- (20) Judiciary.
- (21) Local Government.
- (22) Pensions.
- (23) Professional Registration and Licensing.
- (24) Rules - Administrative Oversight.
- (25) Rules - Legislative Oversight.
- (26) Transportation.
- (27) Utilities.
- (28) Veterans.
- (29) Ways and Means.
- (30) Workforce Development.

Duties of the Regular Standing Committees

Rule 24. (1) *Duties Generally.* Regular standing committees shall have the authority to consider bills and resolutions that have been referred to them and:

(a) Report the bill or resolution "Do Pass", "Without Recommendation", or "Do Pass - Consent" to the Speaker.

(b) Report the bill or resolution "Do Pass with recommended committee amendment" to the Speaker.

(c) Report the bill or resolution as a "House Committee Substitute - Do Pass" or "House Committee Substitute - Without Recommendation" to the Speaker.

(2) *Administration and Accounts.*

(a) *Duties generally.* The Committee on Administration and

1 Accounts shall superintend and have sole and complete control of all
2 financial obligations and business affairs of the House except those
3 employees appointed by or assigned to the Speaker, or assigned to the
4 Budget Committee Chair, the Speaker Pro Tem, the Majority Floor
5 Leader, the Minority Floor Leader, and the Officers of the House. The
6 committee shall provide for the receiving and receipt of all supplies,
7 equipment, and furnishings purchased from the account of the House and
8 shall further provide for the use and distribution thereof.

9 (b) *Funds for operation of member's individual offices.* The
10 committee shall also prescribe rules governing the expenditure of
11 funds allotted to individual members for the operation of their
12 offices. Such rules shall be applied equally to, and shall require
13 the equal treatment of, all members with regard to the expenditure of
14 such funds. Subject to such rules, each member shall have discretion
15 to expend such funds, for the use of his or her office, without the
16 approval of the committee.

17 (c) *Allotment of offices, chamber seats, and parking spaces.*
18 Each member shall be allotted his or her own office, chamber seat, and
19 parking assignment. The committee shall assign all offices, chamber
20 seats, and parking spaces under its control and reserved for members.
21 The committee may make assignments to the party caucuses for those
22 caucuses to assign to their respective members. The House officers,
23 the floor leaders and assistant floor leaders of each party, the
24 Budget Committee Chair, and the chair and ranking minority member of
25 the Administration and Accounts Committee, without respect to the
26 seniority of those members, shall have priority with respect to such
27 assignments within their respective caucuses.

28 (d) *Duties of the Chief Clerk in Respect to Committee.* The
29 Chief Clerk of the House may be authorized to act for the committee,
30 but only in the manner and to the extent as may have been previously
31 authorized by the committee. Such authorization shall be entered in
32 the minutes of the committee. The Chief Clerk shall maintain
33 financial records for the House in accordance with generally accepted
34 accounting principles. The Chief Clerk of the House shall keep a
35 detailed accounting of all transactions and shall furnish each member
36 of the committee and the Speaker with a copy of such account on a
37 quarterly basis.

38 (e) *Recognition of Caucuses.* The committee may approve and
39 prescribe for the recognition of caucuses. Any group of five or more
40 House members may seek designation as a caucus for the purpose of
41 identifying and collaborating on issues within a common sphere of
42 public interest.

43 (3) *The Committee on Agriculture Policy.* The Committee on
44 Agriculture Policy may consider and report upon bills and matters
45 referred to it relating to the protection, promotion, and
46 encouragement of agriculture in this state.

47 (4) *The Committee on Budget.* (a) The Chair of the Committee on
48 Budget shall have the sole responsibility of filing all appropriations
49 bills. The Committee on Budget shall have the responsibility for any
50 other bills, measures, or questions referred to it pertaining to the

1 appropriation and disbursement of public moneys.

2 (b) *Other duties.* The committee may consider and report upon
3 any bill or resolution referred to it which, in the opinion of the
4 Speaker, merits special consideration. The committee may also
5 consider and report upon bills and matters referred to it relating to
6 the reorganization, consolidation, and abolition of boards, bureaus,
7 commissions, and other offices and buildings of the state, including
8 the Division of Facilities Management, Design and Construction, the
9 capitol grounds, and the state and legislative libraries. The
10 committee is empowered to study and investigate the efficiency and
11 economy of all branches of government, including the possible
12 existence of fraud, misfeasance, malfeasance, collusion,
13 mismanagement, incompetence, corruption, waste, conflicts of interest,
14 and the improper expenditure of government funds in transactions,
15 contracts, and activities of the government or government officials
16 and employees. The committee is authorized to hold hearings, sit, and
17 act at any time or place within the state of Missouri during the
18 recess and adjournment periods of the House, administer oaths, and
19 take testimony, either orally or by sworn written statement. If the
20 committee, after hearing and upon findings incorporated in a report,
21 deems that a particular activity, bureau, agency, committee,
22 commission, department, or any other entity of state government should
23 be discontinued, it shall report such finding to the House for further
24 action by the House.

25 (c) The Committee on Budget shall have the following
26 subcommittees:

27 a. *The Subcommittee on Appropriations - Agriculture,*
28 *Conservation, Natural Resources, and Economic Development.*

29 b. *The Subcommittee on Appropriations - Education.*

30 c. *The Subcommittee on Appropriations - General Administration.*

31 d. *The Subcommittee on Appropriations - Health, Mental Health,*
32 *and Social Services.*

33 e. *The Subcommittee on Appropriations - Public Safety,*
34 *Corrections, Transportation, and Revenue.*

35 f. Other subcommittees designated by the Chair of the Committee
36 on Budget.

37 (d) The Committee on Budget may place a limitation on the time
38 of floor debate for appropriations bills. If a time limitation is
39 imposed, such time shall be divided equally between and controlled by
40 the floor handler of the bill and the floor leader of the political
41 party other than that of the floor handler or their respective
42 designees.

43 (5) *The Committee on Consent and House Procedure.*

44 (a) The Committee on Consent and House Procedure may consider
45 and report upon bills and matters referred to it which, in the opinion
46 of the Speaker, merit special consideration.

47 (b) If a bill is automatically referred to the Committee on
48 Consent and House Procedure with a recommendation that it "Do Pass -
49 Consent", the committee shall review the bill for the purpose of
50 determining whether it should have consent status. The committee may

1 decide, by a majority of those present, whether to place the bill on
2 the appropriate consent calendar. If the committee declines to place
3 the bill on the appropriate consent calendar, it may consider whether
4 to report the bill to the House with a "Do Pass" recommendation
5 without consent status.

6 (c) The Committee on Consent and House Procedure may perform all
7 duties relating to the issuance of courtesy resolutions. A courtesy
8 resolution is a noncontroversial resolution in the nature of
9 congratulations on the birth of a child, celebration of a wedding
10 anniversary, congratulations on an outstanding citizen achievement, or
11 a similar event which is in the practice and procedure of the House to
12 consider as a courtesy resolution and shall require action by the
13 House as provided for by the House Rules. The Chief Clerk, under the
14 direction of the committee, shall maintain a list of all courtesy
15 resolutions issued under this rule for inspection. Any resolution
16 that is not a courtesy resolution shall require action by the House as
17 provided for by the House Rules.

18 (d) The Committee on Consent and House Procedure shall formulate
19 and present for consideration the rules of the House and shall
20 consider and report upon all propositions to amend or change the
21 rules, which propositions shall stand referred without reading or
22 consideration and without discussion, explanation, or debate to the
23 Committee on Consent and House Procedure.

24 ~~[(d)]~~ (e) The Chief Clerk, under the direction of the committee,
25 shall supervise the printing of all bills ordered perfected and
26 printed, assuring that procedures are followed in which all amendments
27 to every such bill are incorporated therein before the bill is printed
28 and that the printed copies of the bill on the designated desks of the
29 members are true and accurate copies of the bill as ordered perfected
30 and printed. The committee shall also supervise the printing of all
31 bills which are truly agreed to and finally passed, assuring that
32 procedures are followed in which every bill is a true copy of the bill
33 as passed with clerical errors corrected.

34 (6) *The Committee on Children and Families.* The Committee on
35 Children and Families may consider and report upon bills and matters
36 referred to it relating to the Department of Social Services, the
37 Department of Health and Senior Services, and other matters relating
38 to the fostering and promotion of children, families, and persons with
39 disabilities in this state.

40 (7) *The Committee on Conservation and Natural Resources.* The
41 Committee on Conservation and Natural Resources may consider and
42 report upon bills and matters referred to it relating to the functions
43 and operations of the Department of Conservation and the Department of
44 Natural Resources and all powers thereto conferred upon by the
45 Missouri constitution and statutes.

46 (8) *The Committee on Corrections and Public Institutions.* The
47 Committee on Corrections and Public Institutions may consider and
48 report upon bills and matters referred to it relating to adult and
49 juvenile penal and correctional problems, the administration of
50 correctional institutions, and the state penitentiary.

1 (9) *The Committee on Crime Prevention and Public Safety.* The
2 Committee on Crime Prevention and Public Safety may consider and
3 report upon bills and matters referred to it relating to criminal
4 laws, law enforcement, and public safety matters.

5 (10) *The Committee on Downsizing State Government.* The
6 Committee on Downsizing State Government may consider and report upon
7 bills and matters referred to it relating to reducing the size of
8 state government and its programs.

9 (11) *The Committee on Economic Development.* The Committee on
10 Economic Development may consider and report upon bills and matters
11 referred to it relating to commerce, industrial growth, expansion, and
12 development.

13 ~~[(11)]~~ (12) *The Committee on Elections and Elected Officials.*
14 The Committee on Elections and Elected Officials may consider and
15 report upon bills and matters referred to it relating to elections and
16 election contests involving members of the House and on the
17 qualifications and terms of elected officials.

18 ~~[(12)]~~ (13) *The Committee on Elementary and Secondary Education.*
19 The Committee on Elementary and Secondary Education may consider and
20 report upon bills and matters referred to it relating to elementary
21 and secondary education and life-long learning in this state,
22 including teachers, financing, property, indebtedness, and curriculum.

23 ~~[(13)]~~ (14) *The Committee on Ethics.* The Committee on Ethics
24 may consider and report upon complaints referred to it relating to a
25 member of the House involving the commission of a crime, misconduct,
26 willful neglect of duty, corruption in office, or other complaints
27 relating to the ethical conduct of a member. The committee is
28 authorized to sit and act at any time or place within the State of
29 Missouri during the recess and adjournment periods of the House,
30 administer oaths, and take testimony, either orally or by sworn
31 written statement.

32 ~~[(14)]~~ (15) *The Committee on Financial Institutions.* The
33 Committee on Financial Institutions may consider and report upon bills
34 and matters referred to it relating to banks, banking, savings and
35 loans, credit unions, and other financial institutions.

36 ~~[(15)]~~ (16) *The Committee on Fiscal Review.*

37 (a) The Committee on Fiscal Review shall consider any bill which
38 requires net additional expenditures of state money in excess of
39 \$100,000 or which reduces net state revenue by more than \$100,000 in
40 any of the three fiscal years immediately following the effective date
41 or at full implementation of the bill. ~~[Any such House bill, after~~
42 ~~having been perfected and ordered printed by the House, shall be~~
43 ~~referred to the Committee on Fiscal Review for its consideration prior~~
44 ~~to the bill's submission to the House for third reading and final~~
45 ~~passage.~~

46 ~~Any House bill with Senate amendments or any House bill with a~~
47 ~~Senate substitute, except for appropriations bills, shall be referred~~
48 ~~to the Committee on Fiscal Review for its consideration prior to the~~
49 ~~bill's submission to the House. Any such Senate bill, after having~~
50 ~~been approved by the regular standing or special committee to which it~~

1 ~~was referred, shall be referred to the Committee on Fiscal Review for~~
2 ~~its consideration prior to its submission to the House for third~~
3 ~~reading and final passage.] The following bills, excluding~~
4 ~~appropriations bills, shall be automatically referred to the Committee~~
5 ~~on Fiscal Review:~~

6 a. Any House bill after perfection and before third reading that
7 requires net additional expenditures of state moneys in excess of
8 \$100,000 or that reduces net state revenue by more than \$100,000 in
9 any of the three fiscal years immediately following the effective date
10 or at full implementation of the bill.

11 b. Any House bill returned with Senate amendments before its
12 consideration.

13 c. Any Senate bill upon placement on the third reading calendar
14 that requires net additional expenditures of state moneys in excess of
15 \$100,000 or that reduces net state revenue by more than \$100,000 in
16 any of the three fiscal years immediately following the effective date
17 or at full implementation of the bill.

18 d. Conference committee reports for all House bills and Senate
19 bills upon submission and distribution.

20 e. Any House or Senate bill that has been amended on the floor
21 to contain an emergency clause, for the purpose of considering whether
22 an emergency clause is appropriate.

23 (b) Any Senate or House bill amended so as to increase net
24 expenditures or reduce net revenues shall, upon timely motion adopted
25 by the members, be referred to the Committee on Fiscal Review. [Such
26 motion shall only be timely for a House bill when the sponsor or
27 handler of the House bill moves that the bill be third read and passed
28 and before the Speaker restates that motion.]

29 (c) The primary sponsor or, in the case of a Senate bill, the
30 floor handler of a bill referred to the Committee on Fiscal Review
31 shall be entitled to a hearing on the bill but such hearing shall be
32 limited to the reception of testimony by the primary sponsor or floor
33 handler, as the case may be, in person and none other, without leave
34 of the committee chair.

35 (d) For the purposes of this rule, "net" is defined as the sum
36 of revenues and expenditures, after reductions and increases brought
37 about by a bill have been calculated.

38 (e) The Committee on Fiscal Review may, with the consent of the
39 House sponsor or floor handler, amend an effective date, emergency
40 clause, or sunset provision onto any bill referred to the Committee
41 [except for a House bill with Senate amendments, House bill with a
42 Senate substitute, or a bill in conference. The Committee on Fiscal
43 Review shall have the authority to amend any emergency clause on a
44 bill referred to it.

45 ~~— (b) Every conference report for a House bill or a Senate bill,~~
46 ~~except appropriations bills, shall be referred to the Committee on~~
47 ~~Fiscal Review for its consideration prior to the submission of the~~
48 ~~report and any amendments, bill, or substitute the report recommends~~
49 ~~for passage by the House] prior to its third reading.~~

50 (f) If the chair of the Committee on Fiscal Review or any member

1 with approval by a majority vote of the standing committee requests
2 clarifying questions or supplemental information from the director of
3 the oversight division of the Committee on Legislative Research, such
4 clarifications may be given to the Committee or to the member in the
5 form of an appendix to the fiscal note.

6 ~~[(16)]~~ (17) *The Committee on General Laws.* The Committee on
7 General Laws may consider matters referred to it relating to general
8 or miscellaneous issues as determined by the Speaker.

9 ~~[(17)]~~ ~~*The Committee on Government Efficiency.*~~ ~~The Committee on~~
10 ~~Government Efficiency may consider matters referred to it relating to~~
11 ~~reducing the size of state government and its programs.]~~

12 (18) *The Committee on Health and Mental Health Policy.* The
13 Committee on Health and Mental Health Policy may consider and report
14 upon bills and matters referred to it relating to the health care of
15 the citizens of the State, including mental health, the Department of
16 Health and Senior Services, and the Department of Mental Health. The
17 committee may also consider and report on bills and matters referred
18 to it relating to Medicaid and related matters.

19 (19) *The Committee on Higher Education.* The Committee on Higher
20 Education may consider and report upon bills and matters referred to
21 it related to higher education, including matters relating to
22 financing, facilities, staff, curriculum, and related matters.

23 (20) *The Committee on Insurance Policy.* The Committee on
24 Insurance Policy may consider and report upon bills and matters
25 referred to it relating to insurance, insurance companies, and the
26 Department of Insurance, Financial Institutions and Professional
27 Registration.

28 (21) *The Committee on Judiciary.* The Committee on Judiciary may
29 consider and report upon bills and matters referred to it relating to
30 the judicial branch of the state and the practices and procedures of
31 the courts of this state, on matters pertaining to civil and
32 administrative laws and procedures, and on matters relating to the
33 ethics of public officials.

34 (22) *The Committee on Local Government.* The Committee on Local
35 Government may consider and report upon bills and matters referred to
36 it relating to counties, cities, towns, villages, other political
37 subdivisions of the state, and local government generally.

38 (23) *The Committee on Pensions.* The Committee on Pensions may
39 consider and report upon bills and matters referred to it relating to
40 the regulation and administration of state policies conferred upon any
41 agency or governmental unit pursuant to the Missouri constitution and
42 statutes of publicly financed or publicly supported pension systems.

43 (24) *The Committee on Professional Registration and Licensing.*
44 The Committee on Professional Registration and Licensing may consider
45 and report upon bills and matters referred to it relating to the
46 licensing of professionals in this state.

47 (25) *The Committees on Rules.*

48 (a) There shall be a Committee on Rules - Administrative
49 Oversight and a Committee on Rules - Legislative Oversight. Each
50 Committee on Rules shall have the same duties and shall consider and

1 report upon all matters referred to it by any of its regular standing
2 committees. The Speaker may assign special standing committees to
3 either Committee on Rules.

4 (b) The Committee on Rules - Administrative Oversight shall have
5 the following regular standing committees report to it: [~~Committee on~~
6 ~~Conservation and Natural Resources; Committee on Elections and Elected~~
7 ~~Officials; Committee on Elementary and Secondary Education; Committee~~
8 ~~on Health and Mental Health Policy; Committee on Higher Education;~~
9 ~~Committee on Local Government; Committee on Pensions; Committee on~~
10 ~~Professional Registration and Licensing; Committee on Transportation;~~
11 ~~Committee on Utilities; Committee on Ways and Means; and Committee on~~
12 ~~Workforce Development]~~ Committee on Agriculture Policy; Committee on
13 Children and Families; Committee on Conservation and Natural
14 Resources; Committee on Corrections and Public Institutions; Committee
15 on Elementary and Secondary Education; Committee on Insurance Policy;
16 Committee on Judiciary; Committee on Pensions; Committee on
17 Professional Registration and Licensing; Committee on Transportation;
18 and Committee on Veterans.

19 (c) The Committee on Rules - Legislative Oversight shall have
20 the following regular standing committees report to it: [~~Committee on~~
21 ~~Agriculture Policy; Committee on Budget; Committee on Children and~~
22 ~~Families; Committee on Corrections and Public Institutions; Committee~~
23 ~~on Crime Prevention and Public Safety; Committee on Economic~~
24 ~~Development; Committee on Financial Institutions; Committee on General~~
25 ~~Laws; Committee on Government Efficiency; Committee on Insurance~~
26 ~~Policy; Committee on Judiciary; and Committee on Veterans]~~ Committee
27 on Budget; Committee on Crime Prevention and Public Safety; Committee
28 on Downsizing State Government; Committee on Economic Development;
29 Committee on Elections and Elected Officials; Committee on Financial
30 Institutions; Committee on General Laws; Committee on Health and
31 Mental Health Policy; Committee on Higher Education; Committee on
32 Local Government; Committee on Utilities; Committee on Ways and Means;
33 and Committee on Workforce Development.

34 (d) *Duties generally.*

35 a. If a committee reports a bill, except an appropriations bill,
36 with a recommendation that it "Do Pass" or "Without Recommendation",
37 the bill shall stand automatically referred to its Committee on Rules.
38 The committee is hereby authorized to:

39 (i) Report the bill "Do Pass" to the House without a limitation
40 on time of debate on the bill or amendments.

41 (ii) Report the bill "Do Pass" to the House with a limitation on
42 the time of debate.

43 (iii) Send the bill back to the originating committee in the
44 form as originally referred by the Speaker. If a Committee on Rules
45 sends the bill back to the originating committee, that committee may
46 amend the bill and report the bill again without the need to
47 reconsider the initial vote by which the committee voted the bill "Do
48 Pass".

49 b. If a bill is automatically referred to a Committee on Rules
50 with a recommendation that it "Do Pass - Federal Mandate", the

1 committee shall review the bill for the purpose of determining whether
2 it should have federal mandate status. The committee may decide, by a
3 majority of those present, whether to place the bill on the
4 appropriate federal mandate calendar. If the committee declines to
5 place the bill on the appropriate federal mandate calendar, it may
6 consider whether to report the bill to the House with a "Do Pass"
7 recommendation without federal mandate status. The authority of the
8 committee with respect to limiting debate shall apply to bills
9 reported by it as "Do Pass - Federal Mandate".

10 c. If a Committee on Rules shall place a limitation on the time
11 of floor debate on a bill or on amendments, such time shall be divided
12 equally between and controlled by the floor handler of the bill and
13 the floor leader of the political party other than that of the floor
14 handler or their respective designees. The floor handler shall have
15 the right to have the final one minute of designated time. If time
16 has been allocated and unused by either side and no member from that
17 side is seeking recognition, the Speaker may declare additional time
18 waived and recognize the members of the other side to complete the use
19 of their time. Nothing in this rule shall entitle any member to speak
20 longer than the House Rules otherwise allow.

21 d. In reviewing bills automatically referred to it from another
22 committee, a Committee on Rules may, but is not required to, take such
23 testimony as it deems appropriate to make its decisions. The
24 committee shall not amend any bill that was not initially referred to
25 a Committee on Rules.

26 e. If a committee has reported a bill "Do Pass" with committee
27 amendments, a Committee on Rules shall take such action as it deems
28 proper on the entire package of the bill with committee amendments as
29 though the committee amendments were already incorporated into the
30 bill.

31 f. If a Committee on Rules is the original committee to which a
32 bill is referred, when the committee reports such bill as "Do Pass" or
33 "Without Recommendation", such bill shall not be subject to the
34 automatic referral referenced in Rule 24~~[(25)]~~ (26) (d) a. above.
35 [However,] Instead, in reporting such bill, the committee may take any
36 action on such bill [as though the bill were referred to it after a
37 "Do Pass" or "Without Recommendation" report from another committee]
38 that is permissible under the authority given to regular standing
39 committees under Rule 24(1) above.

40 (26) *The Committee on Transportation.* The Committee on
41 Transportation may consider and report upon bills and matters referred
42 to it relating to the Department of Transportation, all means of
43 transportation, including roads, highways, bridges, ferries, airports,
44 railroads, and other means of transportation. The committee may also
45 consider and report upon bills and matters referred to it relating to
46 motor vehicles and traffic regulations.

47 (27) *The Committee on Utilities.* The Committee on Utilities may
48 consider and report upon bills and matters referred to it relating to
49 the development, use, and regulation of utilities, communications, and
50 technology and the development, use, and conservation of energy and

1 other energy-related concerns, environmental impact, pollution, and
2 public health and safety as it relates to the issue of energy.

3 (28) *The Committee on Veterans.* The Committee on Veterans may
4 consider and report upon bills and matters referred to it relating to
5 terrorism and security against terrorism, veterans affairs, the
6 promotion and strengthening of states' rights, and military and naval
7 affairs of the State.

8 (29) *The Committee on Ways and Means.* The Committee on Ways and
9 Means may consider and report upon bills and matters referred to it
10 relating to the taxes of the state, tax credits, revenue and public
11 debt of the state, and the interest thereon, and the administration of
12 taxation and revenue laws. The committee may also inquire into and
13 suggest to the House such changes, if any, that should be made in
14 respect to existing sources of revenue and such new sources of
15 revenue, if any, that in the judgment of the committee should be
16 considered by the House. The committee may also inquire into and
17 suggest to the House such changes, if any, that should be made in
18 respect to eliminating any existing sources of revenue, if any, that
19 in the judgment of the committee should be considered by the House.

20 (30) *The Committee on Workforce Development.* The Committee on
21 Workforce Development may consider and report upon bills and matters
22 referred to it relating to the regulation and administration of state
23 policies by the Department of Labor and Industrial Relations regarding
24 the attraction, training, retention, and safety of the workforce.
25

26 Subcommittees

27 Rule 25. (1) *Establishment and Membership.* The Speaker, or the
28 chair of any regular or special standing committee with the advice and
29 consent of the Speaker, may establish a subcommittee of a regular or
30 special standing committee. A subcommittee shall consist of no more
31 than one-half of the number of members of its regular or special
32 standing committee. Members of the subcommittee shall be appointed by
33 the chair of the regular or special standing committee with the advice
34 and consent of the Speaker, except the minority members of the
35 subcommittee shall be appointed by the ranking minority member of the
36 regular or special standing committee with the advice and consent of
37 the Minority Floor Leader. The membership of all subcommittees shall
38 be composed, as nearly as may be, of majority and minority party
39 members in the same proportion as the number of majority and minority
40 party members in the House bears to the total membership of the House.
41 When establishing a subcommittee, the Speaker or chair of the regular
42 or special standing committee shall designate a member of the
43 subcommittee as chair and may designate another member as vice chair.

44 (2) *Duties.* Subcommittees shall consider all issues or matters
45 referred to them by their respective regular or special standing
46 committee and shall report upon such issues or matters to their
47 respective regular or special standing committee. No bill or
48 substitute shall be taken up for consideration by any subcommittee.

1 Subcommittees, except for appropriations subcommittees, shall be
2 authorized to hold hearings, sit, and act only during the hearing
3 times allocated for their respective regular or special standing
4 committees, unless otherwise granted by the Speaker. Subcommittees
5 shall be authorized to administer oaths and take testimony, either
6 orally or by sworn written statement.

7 (3) *Reports.* Subcommittees may report to the House upon issues
8 or matters referred to them. The Majority Floor Leader may call for
9 reports from subcommittees at any time during the administrative order
10 of business or during the regular order of business. A quorum of the
11 House need not be present to receive a report from a subcommittee.
12 Reports from subcommittees shall not be amended, no vote shall be
13 taken, and no other motion shall be in order during receipt of a
14 subcommittee report. After receipt of a report from a subcommittee,
15 debate and inquiry shall be allowed, but no member shall be allowed to
16 speak or inquire for more than five minutes, except by leave of the
17 Speaker.

18 Duties of Committee Chair; Committee Organization

19 Rule 26. (1) *Duty to preside.* It is the duty of the chair to preside
20 at all sessions of the committee. In the absence of the chair, the
21 vice chair of the committee or a designee of the chair shall preside.

22 (2) *Duty to maintain minute book.* The chair shall see that a
23 minute book is kept for his or her committee. The minute book shall
24 contain the attendance and voting records of the committee members, a
25 brief statement of the business that comes before the committee, the
26 names of the persons and witnesses appearing before the committee and
27 what side of a proposition they appeared on behalf of at the committee
28 hearing, or if the appearance was informational in nature and neither
29 for or against the proposition. The Chief Clerk shall be the
30 repository of the minute book after each session of the general
31 assembly and shall submit the same to the Secretary of State prior to
32 the next regular session.

33 (3) *Duty to preserve order.* The chair, while the committee is
34 in session, shall preserve order and decorum in and adjacent to the
35 committee room and shall conduct all hearings in accordance with the
36 Rules of the House including the provisions that relate to decorum,
37 debate, and dress code. The chair may punish breaches of order and
38 decorum by censure and exclusion from the hearings.

39 (4) *Bills, reports, and other documents.* The chair shall have
40 custody of all bills, papers, and other documents referred to the
41 committee and shall make reports authorized by the committee and
42 submit the same to the House without delay.

43 (5) *When a bill fails.* Whenever a motion that a bill "Do Pass"
44 shall fail, or if there be an even division on the question, the chair
45 shall report such bill back to the House "Do Not Pass" unless such
46 bill is otherwise disposed of by another motion.

47 (6) When a motion has been decided by a committee, any member
48 voting on the prevailing side may move to reconsider the vote provided

1 that:

2 (a) The chair still has possession of the bill; and

3 (b) The motion to reconsider is made on the same day on which
4 the motion was decided or within the next three occurrences in which
5 the committee convenes with a quorum present at a properly scheduled
6 meeting at which the original motion would be in order.

7 A majority of the members appointed to the committee is required to
8 sustain any motion to reconsider. The motion to reconsider shall be a
9 recorded vote.

10 Committee Hearings

11 Rule 27. All bills afforded a committee hearing shall be considered
12 by giving the sponsor or handler, the proponents, the opponents, and
13 those testifying for informational purposes a reasonable opportunity
14 to be heard. Persons addressing the committee shall keep their
15 remarks to the point and avoid repetition and are subject to call to
16 order by the chair for failure to do so. In the discretion of the
17 committee chair, the length of time allowed one speaker or questioner
18 may be limited.

19 Quorum

20 Rule 28. A majority of all committees of thirty or less, and fifteen
21 members of all committees consisting of more than thirty members,
22 shall constitute a quorum for the transaction of business.

23 Meetings - How Announced

24 Rule 29. (1) Announcement of all meetings of committees shall
25 include a statement of all matters to be considered at the meeting,
26 shall include the bill or resolution numbers to be considered and
27 shall be entered in the Journal prior to the day on which the meeting
28 is to take place. Such journal entry shall reflect the date, time,
29 and location of the meeting.

30 (2) The chair of each committee shall give written notice of the
31 time, date, place, and agenda of the meetings, including executive
32 sessions, of his or her committee and each committee having matters
33 pending before it shall hold a meeting at such time, date, and place
34 unless excused by the Speaker. Notice shall be given at least one
35 legislative day in advance of the committee meeting. Notice may be
36 reduced to twenty-four hours by unanimous consent of all members of
37 the committee, whether in attendance or not. Notice shall never be
38 less than twenty-four hours. All notices shall include posting of the
39 notice on the bulletin board outside the Speaker's office.

40 (3) No bill or resolution shall be considered in an executive
41 session by the committee of initial referral unless the committee
42 meeting notice required under subdivision (2) of this rule lists the
43 bill or resolution for executive session, except when excused from

1 such notice requirement by leave of the Speaker, and unless a public
2 hearing has been held on the bill or resolution.

3 (4) Committees shall comply with the requirements of the
4 statutes pertaining to open meetings.

5 Committee Substitutes

6 Rule 30. No bill or substitute may be taken up for consideration by a
7 committee unless such bill or substitute shall have been distributed
8 to the members of the committee at least one legislative day and
9 twenty-four hours in advance of such consideration. Electronic
10 distribution shall be an acceptable form of distribution. This rule
11 may be waived by unanimous consent of all members of the committee,
12 whether in attendance or not. Failure to take the bill up for
13 consideration at the designated time requires that one legislative day
14 and twenty-four hours' notice be given again before it is taken up for
15 consideration.

16 House Committee Bills

17 Rule 31. (1) Any regular or special standing committee shall have
18 the authority to introduce upon report a House Committee Bill. The
19 chair of the committee or his or her designee shall be the handler of
20 the bill. No committee shall introduce upon report any House
21 Committee Bill [~~until February 15, and not~~] after April 1. The number
22 of House Committee Bills allowed to be introduced by a regular or
23 special standing committee shall be limited by the Speaker. The total
24 number of House Committee Bills allowed to be introduced by all
25 regular and special standing committees shall not exceed [~~twice~~] three
26 times the number of regular standing committees.

27 (2) No House Committee Bill shall be taken up for consideration
28 by a committee unless a draft of such bill shall have been distributed
29 to the members of the committee at least one legislative day and
30 twenty-four hours in advance of such consideration. Such drafts shall
31 be made available online immediately upon distribution. Electronic
32 distribution shall be an acceptable form of distribution.

33 (3) The chair of the committee or his or her designee, the
34 proponents, opponents, or persons testifying for informational
35 purposes may be called to testify during the hearing to draft the
36 House Committee Bill; any input or testimony provided shall be based
37 on the subject matter contained in the draft that was distributed in
38 advance as provided in subdivision (2) of this rule.

39 (4) Upon motion, the committee is authorized to report that the
40 draft House Committee Bill be introduced. After being read a first
41 and second time, the House Committee Bill shall stand automatically
42 referred to its Committee on Rules.

43 [~~(4)~~] (5) The Committee on Rules is hereby authorized to report
44 the bill "Do Pass" to the House or send the bill back to the
45 originating committee in its original form. If a Committee on Rules

1 sends the bill back to the originating committee, that committee may
2 amend the bill and report the bill again without the need to
3 reconsider the initial vote. In reviewing bills automatically
4 referred to it from another committee, a Committee on Rules may
5 conduct a hearing and take such testimony as it deems appropriate to
6 make its decisions. Upon the written request of [~~any member~~] any five
7 members of the House, a Committee on Rules shall conduct a hearing on
8 any House Committee Bill in its possession. The Committee on Rules
9 shall not amend any House Committee Bill.

10 Other Duties

11 Rule 32. Each committee, in addition to the duties above prescribed,
12 shall perform such other duties as may be required by the House. If
13 it shall become necessary to compel the presence of any person before
14 a committee, the production of records or documents, or to receive
15 sworn testimony before a committee, a subpoena may be issued under the
16 hand of the Speaker as provided by law and an oath or affirmation may
17 be administered by the chair of the committee as provided by law.

18 Attendance

19 Rule 33. The secretary of each committee shall keep a record of the
20 attendance of each committee meeting in the minute book of the
21 committee, which shall be available to any person upon request. Any
22 member of a committee absent, without good cause, from three
23 consecutive meetings of the committee, as shown by the records of the
24 committee, may be dropped therefrom by a statement to that effect
25 entered into the House Journal by the Speaker. The roll shall be
26 recorded by the chair or secretary of a committee at each meeting.

27 Minority Views

28 Rule 34. The minority of a committee may not make a report or present
29 to the House an alternative report, but has the right to file views to
30 accompany the report.

31 Committee Relieved of Bill - When

32 Rule 35. No bill shall be taken away from any regular standing
33 committee or special standing committee, as provided by the
34 Constitution, until after ten legislative days have expired after
35 referral to the committee by the Speaker. Pursuant to the
36 Constitution, one-third of the members of the House shall have the
37 power to relieve a committee of any bill. Such power may be exercised
38 by filing a petition to that effect with the Chief Clerk. Upon
39 receipt of such petition containing the signatures of at least
40 fifty-five members, the Chief Clerk shall publish such petition in the
41 Journal and place the discharged bill upon the regular calendar of

1 House Bills taken from Committee, as provided by the Constitution.

2 Election Contest

3 Rule 36. Whenever there shall be filed with the Speaker a notice of
4 contest of the election of a member of the House, he or she shall
5 refer the same, without discussion, either to the regular standing
6 Committee on Elections and Elected Officials or a special standing
7 committee appointed to hear the matter. Such committee shall examine
8 the timeliness and sufficiency of the notice, the depositions, and
9 other documents submitted and report to the House its recommendations,
10 whereupon the House shall act by resolution to sustain or reject the
11 committee recommendations.

12 Ethics Committee

13 Complaints of Ethical Misconduct

14 Rule 37. (1) (a) The Speaker shall appoint a Committee on Ethics
15 and name the committee's chair. The Minority Floor Leader shall name
16 the committee's vice chair and minority members. The committee shall
17 have an equal number of members of the majority and minority party.

18 ~~[(2)]~~ (b) The committee may consider and report upon complaints
19 referred to it relating to a member of the House involving the
20 commission of a crime, misconduct, willful neglect of duty, corruption
21 in office, or other complaints relating to the ethical conduct of a
22 member. The committee is authorized to sit and act at any time or
23 place within the State of Missouri during the recess and adjournment
24 periods of the House, administer oaths, and take testimony, either
25 orally or by sworn written statement.

26 ~~[(3) Within twenty calendar days of the commencement of]~~ (c) No
27 later than January 31st of the first regular session of each general
28 assembly, the Committee on Ethics shall adopt Rules of Procedure for
29 the investigation of complaints of ethical misconduct referred to it
30 involving a member of the House. The proposed Rules of Procedure
31 shall be filed by the committee in the form of a House Resolution with
32 the Clerk of the House, reported in the Journal, and automatically
33 placed on the House Resolutions Calendar without further referral.

34 ~~[(4)]~~ (d) Upon receipt of a complaint, in writing and under
35 oath, of ethical misconduct by a member of the House made by another
36 member, the Speaker shall refer the same, within ten calendar days,
37 without discussion, to the Committee on Ethics. The complaint shall
38 be confidential. The Committee shall examine the sufficiency of the
39 complaint ~~[and proceed to conduct an investigation as provided in the~~
40 ~~Committee's Rules of Procedure, if a majority of the Committee~~
41 ~~appointed so votes upon a roll call. When a motion to proceed to~~
42 ~~conduct an investigation fails on a recorded vote, the complaint shall~~
43 ~~be immediately dismissed]~~ pursuant to the Committee's Rules of
44 Procedure.

45 ~~[(5)]~~ (e) At the conclusion of the investigation, the Committee

1 shall report its findings, conclusions, and recommendations to the
2 House, whereupon the House shall act by resolution to sustain or
3 reject the Committee recommendations. The Committee may recommend
4 that the House expel the member as provided in Article III, Section 18
5 of the Missouri Constitution, or that the House punish the member as
6 provided in Article III, Section 18 of the Missouri Constitution, by
7 reprimand on the adoption of the resolution or by censure by the
8 Speaker in open session.

9 ~~[(6)]~~ (f) All rules that pertain to regular or special standing
10 committees shall apply to the Committee on Ethics to the extent
11 consistent with this rule and any rules of procedure adopted pursuant
12 to this rule.

13 (2) In any instance of a complaint of sexual harassment made
14 either by or against a member, the Chief Clerk of the House shall
15 contract with outside legal counsel for the purpose of investigating
16 the complaint. All complaints shall be kept confidential. The Chief
17 Clerk shall ensure the complaint and any results of an investigation
18 shall be referred within fourteen days of receipt of the complaint to
19 the chair and ranking minority party member of the Committee on
20 Ethics. Each member of the Committee on Ethics, the alleged victim,
21 and the member against whom the report was made, shall be allowed to
22 review the results of any investigation or report written by outside
23 legal counsel. When the reporting party is not the alleged victim,
24 the name of the reporting party and all identifying information shall
25 be redacted prior to disclosure of the results of any investigation or
26 written report. If the complaint proceeds to a preliminary hearing,
27 an unredacted report shall be provided to the parties involved. The
28 Committee on Ethics Rules of Procedure and the House policy handbook
29 shall be harmonized with the Rules of the House for the investigation
30 of sexual harassment complaints.

31 BILLS

32 Referral

33 Rule 38. The Speaker shall refer all bills and resolutions to a
34 committee. The Speaker may re-refer any bill or resolution previously
35 referred to a committee prior to a public hearing being held on the
36 bill.

37 Introduced - Manner of Setting Forth New and Old Material

38 Rule 39. (1) *When.* Bills may be introduced only on the report of a
39 committee or by any member of the House, in the administrative or
40 regular order of business. No member shall file a bill, other than an
41 appropriation bill, after March 1, without leave of the House. No
42 committee shall introduce upon report any House Committee Bill after
43 April 1.

44 (2) *Manner of Printing.* Any bill shall have the matter which is

1 being repealed from current law enclosed in bold-faced brackets and
2 the matter which is being added to the law underscored when
3 typewritten and in bold-faced type when printed. In addition, the
4 Chief Clerk may adjust the formatting of printed bills in the House in
5 order to increase readability. A footnote shall be annexed to the
6 first page of each bill which contains material enclosed in bold-faced
7 brackets to the following effect:

8 "EXPLANATION - Matter enclosed in bold-faced brackets in the
9 above bill is not enacted and is intended to be omitted from the law.
10 Matter in bold-face type in the above bill is proposed language."

11 Where a section is completely rewritten, the existing section
12 shall be set forth in small type in bold-faced brackets in a note
13 following the new section but the changes need not be distinguished.
14 Any House bill or substitute thereof which does not comply with this
15 rule shall not be placed upon the calendar.

16 (3) *Numbering of Bills.* The Chief Clerk shall number bills in
17 the order of their filing, reserving numbers for appropriations bills.

18 (4) *Withdrawal.* Any bill may be withdrawn by the sponsor before
19 the bill has been referred to any regular [~~7-select,~~] or special
20 standing committee.

21 Number of Copies Printed

22 Rule 40. The Chief Clerk shall print such number of copies of all
23 House Bills and House Joint Resolutions as he or she shall deem
24 appropriate.

25 Federal Mandate Calendar

26 Rule 41. (1) When a federal mandate bill is reported from the
27 appropriate committee with recommendation that it "Do Pass" or
28 "Without Recommendation", it shall go upon the calendar of the House.

29 (2) No bill shall be placed on the Federal Mandate Calendars
30 unless it is federally mandated, immediate in nature, and reduces
31 revenues or savings if not enacted. A federal mandate bill may only
32 contain subject matter concerning the federal mandate. A member
33 wishing for his or her bill to be considered for placement on the
34 Federal Mandate Calendar shall request in writing to the chair of the
35 committee where such bill has been referred. The written request
36 shall state the deadline by which the state must comply with the
37 federal mandate and what will happen if the state fails to take action
38 by such date. A copy for each committee member of the federal statute
39 or regulation mandating such action shall accompany the request.
40 After the committee has voted "Do Pass" on a bill with such a request,
41 it shall take a second recorded vote on whether to recommend that it
42 be placed on the Federal Mandate Calendar. If said bill is reported
43 "Do Pass" by a regular standing committee with a recommendation that
44 same be placed on the Federal Mandate Calendar, the chair of the
45 committee shall submit to the Speaker a copy of the original written
46 request, along with a copy of the federal statute or regulation

1 mandating State action. If the Speaker concurs with the committee
2 that the bill complies with the requirements of this rule, he or she
3 shall advise the Chief Clerk to place same on the Federal Mandate
4 Calendar. If the Speaker does not concur, he or she may place the
5 bill on the Perfection Calendar. Each bill placed upon the Federal
6 Mandate Calendars shall have attached thereto a copy of the federal
7 statute or regulation that mandates the bill, along with a copy of the
8 request to place the bill on the Federal Mandate Calendar and shall be
9 distributed to all members at least twenty-four hours prior to
10 consideration by the entire House.

11 12 Revision Bills

13 Rule 42. Any bill denominated as a revision bill by the appropriate
14 committee shall contain only that subject matter approved by the
15 committee on legislative research, and additional material may not be
16 amended thereto, unless needed as a technical correction.

17 Motion To Place On Calendar

18 Rule 43. If any bill is reported from committee with the
19 recommendation that it "Do Not Pass" it shall not go on the calendar
20 of the House unless ordered by a constitutional majority. At the same
21 time the bill is reported to the House, the committee chair shall
22 notify the sponsor or handler of the bill that such report is being
23 made. A motion to have a bill placed upon the calendar shall be made
24 within three legislative days after the bill is reported and when the
25 sponsor of the bill is present or the motion is made by a member upon
26 the sponsor's written request. If no such action is taken within such
27 time, the bill shall lie on the table. If such a motion is sustained,
28 the bill shall stand automatically referred to a Committee on Rules
29 for further action thereon.

30 Timing of Placement on Calendar

31 Rule 44. No House bill shall be taken up for consideration by the
32 House unless it has been upon the calendar for at least one
33 legislative day.

34 Bills Laid Over Informally

35 Rule 45. When a bill is reached, in its order, to be perfected and
36 printed, or to be third read and finally passed, it may, upon the
37 request of the Majority Floor Leader or the sponsor or handler thereof
38 if a House Bill, or upon the request of its handler in the House if a
39 Senate Bill, hold its place on the calendar or be laid over informally
40 and thereafter be called up at any time when otherwise in order.

41 To Appear In Order

1 Rule 46. All bills laid over informally and not taken up and disposed
2 of the same day shall appear in order upon the calendar for the next
3 legislative day following.

4 Ten Day Rule

5 Rule 47. If a bill laid over informally is not taken up for further
6 consideration within ten legislative days after being laid over, it
7 shall lie on the table and be dropped from the calendar of the House
8 without further action of the House.

9 Consent Calendar

10 Rule 48. (1) *Which Bills May Be Placed on the Consent Calendar.*
11 Each regular standing committee, after a favorable vote on a bill, may
12 further determine by a second and affirmative vote of every member
13 present whether ~~[or not]~~ such bill is of a noncontroversial nature ~~[-~~
14 ~~Any bill which increases net expenditures of the state, reduces net~~
15 ~~revenue of the state, or creates or expands a penalty provision shall~~
16 ~~not be considered by the committee for consent; provided however, any~~
17 ~~bill which specifically authorizes an easement or right-of-way~~
18 ~~involving state property may be considered by the committee for~~
19 ~~placement on the Consent Calendar.] and qualifies for consent status.~~
20 Bills that specifically authorize an easement or right-of-way
21 involving state property shall qualify for consent status. A bill
22 shall not be considered for consent status if it:

- 23 (a) Is of a controversial nature;
24 (b) Makes a substantial policy change;
25 (c) Increases net expenditures of the state;
26 (d) Reduces net revenue of the state; or
27 (e) Creates or expands a penalty provision.

28 If it has been determined by the regular standing committee that such
29 bill is of a noncontroversial nature and meets all consent
30 requirements, the regular standing committee shall report the bill to
31 the Committee on Consent and House Procedure as "Do Pass - Consent".
32 The Committee on Consent and House Procedure may decide by a majority
33 affirmative vote of those present whether to place the bill on the
34 appropriate consent calendar.

35 (2) *Procedure on House Bills.* If the regular standing committee
36 shall so determine, the appropriate committee report shall include a
37 request that a bill be placed on the House Consent Calendar for
38 Perfection. Any bill so reported shall automatically be referred to
39 the Committee on Consent and House Procedure. Any bill reported by
40 the Committee on Consent and House Procedure with the recommendation
41 that it be placed on the House Consent Calendar for Perfection may be
42 placed on that calendar if the Speaker concurs with the
43 recommendation. If the Speaker does not concur, he or she may place
44 the bill on the Perfection Calendar. After such bill has remained on
45 the House Consent Calendar for Perfection for five legislative days,

1 it shall be ordered perfected and advanced to the House Consent
2 Calendar for Third Reading and Final Passage without further action of
3 the House, unless five members, with at least two from each political
4 party, have filed written objection with the Chief Clerk. If such
5 objections are filed, the bill shall be placed on the House Bills to
6 be Perfected and Printed Calendar. An objection made by five members
7 under this rule cannot be rescinded.

8 (3) *Senate Bills - Consent.* When the Senate passes a bill by
9 its procedure for consent bills, such bill shall be considered for
10 treatment as a consent bill by the House committee without further
11 request; provided however, that the same committee procedures, votes,
12 and requirements for House Bills being considered for consent shall be
13 applied to Senate Bills being considered for consent. A Senate Bill
14 may be considered by the committee for consent even if it was not a
15 consent bill in the Senate.

16 (4) *Procedure on Senate Bills.* Senate Bills passed out of the
17 appropriate House regular standing committee and the Committee on
18 Consent and House Procedure with the request that the bill be placed
19 on the Senate Bills for Third Reading and Final Passage - Consent
20 Calendar are subject to the five member objection provision of this
21 rule.

22 (5) *Deadline for Placing Senate Consent Bills on the Calendar.*
23 No Senate consent bills shall be placed on the consent calendar after
24 April 15.

25 (6) *Amendments.* House bills may be considered for consent after
26 they are amended in committee but may not be amended on the floor of
27 the House.

28 Senate consent bills may be amended in committee but not on the
29 floor of the House unless the Senate Rules allow amendment of House
30 consent bills on the floor of the Senate, in which case Senate consent
31 bills may be amended on the floor of the House. House committee
32 amendments to Senate consent bills shall be deemed adopted on the
33 fifth legislative day.

34 AMENDMENTS AND SUBSTITUTES

35 Rule 49. (1) *In Writing and Distributed in Advance.*

36 (a) Proposed amendments shall be reduced to writing.

37 (b) Every amendment shall be distributed in advance of the time
38 the bill is initially taken up for consideration. An amendment shall
39 be considered to have been distributed if it has been either
40 transmitted electronically and made available on each member's chamber
41 laptop computer and a copy in paper form placed on the desk of the
42 Majority Floor Leader and Minority Floor Leader or placed on the
43 members' desks in paper form, except for the desk of any member who
44 has waived receipt of amendments.

45 (c) The sponsor of an amendment that has been distributed may
46 make technical corrections at the time the amendment is offered or
47 under consideration. Any technical corrections shall be read in full
48 by the clerk. Technical corrections shall be subject to a point of

1 order that they are not truly technical in nature.

2 (d) The sponsor of an amendment shall not otherwise amend his or
3 her own amendment.

4 (e) Every proposed amendment to the amendment and substitute
5 amendment may be offered after the time a bill is initially taken up
6 for consideration but shall be distributed prior to the offeror being
7 recognized for a motion on such amendment.

8 (f) Amendments shall be prepared by House Research or House
9 Appropriations and filed with the Chief Clerk.

10 (2) *What Amendments and Substitute Amendments are in Order.*
11 When a bill, motion, or proposition is under consideration, a motion
12 to amend and a motion to amend that amendment shall be in order, and
13 it also shall be in order to offer a further amendment by way of
14 substitute for the original motion to amend, to which one amendment
15 may be offered. It shall not be in order to offer a substitute
16 amendment to an amendment to an amendment. When an amendment is
17 offered, a substitute for that amendment is offered, and an amendment
18 to the substitute is offered, it shall not be in order to offer a
19 substitute for the amendment to the substitute. Any proposed
20 amendment in the third degree shall be out of order. Any motion to
21 adopt an amendment may be withdrawn by the sponsor before decision
22 thereon. Once a bill has been amended, it shall be in the possession
23 of the House. If a proposed amendment has been defeated, the same
24 amendment shall not be proposed again. An amendment identical to one
25 previously decided on the same bill is not in order, except for
26 amendments to appropriations bills.

27 (3) *Committee Substitutes Treated as Original.* A House
28 Committee Substitute shall be considered as an original bill for
29 purposes of amendment.

30 (4) *House Substitute.* No House Substitute will be in order. A
31 House Substitute is an amendment which, in the opinion of the Speaker,
32 is effectually replacing the underlying bill or committee substitute.

33 (5) *When Federal Mandate Bills can be Amended.* Amendments to
34 House and Senate bills-Federal Mandate are permitted only within the
35 scope of the federal mandate. Perfecting amendments are permitted to
36 make technical amendments.

37 (6) *Appropriations Bills.*

38 (a) No amendment to the appropriations bills of the state budget
39 shall be in order if it increases the total amount of general revenue
40 or general revenue equivalent appropriated in the House appropriations
41 bills. Any amendment that increases the amount of general revenue or
42 general revenue equivalent appropriated in the House appropriations
43 bills shall be required to be submitted with a separate amendment that
44 makes an equal reduction in general revenue or general revenue
45 equivalent in the same bill or any other of the bills still pending.
46 If the reduction is in another bill, the decreasing amendment shall be
47 taken up first, and the increasing amendment may be taken up only if
48 the decreasing amendment is adopted. When a pair of amendments is
49 submitted, the decreasing amendment shall be required to clearly
50 identify the corresponding increasing amendment.

1 (b) If a member's decreasing amendment is adopted and the same
2 member's increasing amendment is defeated, the decreasing amendment's
3 adoption is void.

4 (c) The offering and adoption of an amendment decreasing the
5 amount of general revenue or general revenue equivalent appropriated
6 without a balancing increase creates no right of another member to
7 offer an increasing amendment in any amount up to the amount of the
8 decrease effected by the decreasing amendment, and no member may be
9 recognized for the purpose of making such an amendment.

10 (d) For the perfection of the House appropriations bills of the
11 state budget only, it shall be permissible to amend any line item as
12 often as the House pleases, as long as prior adopted amendments to the
13 line item are taken into account.

14 (e) Notwithstanding any rule to the contrary, neither substitute
15 amendments nor amendments to amendments shall be in order for any
16 appropriations bill other than technical corrections under Rule 49(1).

17 Committee Substitute Printed

18 Rule 50. When a committee recommends a substitute for a bill, the
19 original bill will accompany the substitute. The substitute shall be
20 handled on the floor of the House by the committee chair or any member
21 designated by the committee chair. The Chief Clerk shall have an
22 appropriate number of copies of the substitute printed. No committee
23 substitute shall be called from the calendar of the House until the
24 printed copies have been distributed for at least one legislative day.
25 Amendments, if any, may be offered to the substitute before the vote
26 on the motion to adopt the substitute is taken. If the substitute is
27 defeated, the original bill shall be before the House for perfection
28 and shall be considered and shall be handled on the floor by the
29 original sponsor of the bill.

30 Order of Amendments

31 Rule 51. When amendments to any bill, motion, or proposition are
32 pending, they shall be voted on in the following order:

33 (1) Amendments to the amendment are disposed of before the
34 substitute is taken up. Only one amendment to the amendment is in
35 order at one time; but as rapidly as one is disposed of by rejection
36 or incorporation as a part of the amendment, another is in order as
37 long as any member desires to offer one.

38 (2) Amendments to the substitute are next voted on, and may be
39 offered, one at a time, and as rapidly as one is disposed of by
40 rejection or incorporation as a part of the substitute amendment,
41 another is in order as long as any member desires to offer one, until
42 the substitute amendment is adopted.

43 (3) The substitute amendment, as amended, is next voted on. If
44 the substitute amendment is adopted, the underlying amendment to which
45 it was offered shall not be voted upon, but the substitute amendment
46 shall become part of the bill.

1 (4) The amendment is voted on last. If any substitute has not
2 been agreed to, the vote comes on the amendment as amended.

3 (5) The House Committee Substitute is next voted upon, after
4 opportunity for amendment. If the House Committee Substitute is
5 adopted, there shall be an additional vote for the perfection of the
6 bill, as amended.

7 (6) If there is no House Committee Substitute, or if the House
8 Committee Substitute is not adopted, the original House Bill is next
9 voted upon, after opportunity for amendment.

10 Amendments Incorporated In Bill

11 Rule 52. All amendments adopted by the House to a bill originating in
12 the House shall be incorporated in the bill as perfected, and the
13 bill, as thus perfected, shall be printed for the use of the members
14 before its final passage, provided that the bill shall be subject to a
15 titling ~~[motion]~~ amendment before the vote on perfection is taken.
16 For purposes of this rule, a titling amendment shall not count against
17 the Rule 88 prohibition on speaking twice on the same question. The
18 perfecting and printing shall be done under the supervision of the
19 Chief Clerk who shall assure that the bill is truly perfected and the
20 printed copies furnished to the members are correct.

21 22 Emergency Clauses

23 Rule 53. Any House bill which has been amended on the floor prior to
24 being perfected or any Senate bill which has been amended on the floor
25 prior to being third read and passed to contain an emergency clause
26 shall be automatically referred to the Committee on Fiscal Review to
27 consider whether the emergency clause is appropriate.

28 BILLS AND JOINT RESOLUTIONS

29 Ayes and Noes Taken

30 Rule 54. When a bill shall have passed the House and been returned
31 from the Senate with amendments, such amendments may be concurred in
32 collectively by a constitutional majority, unless objection be made,
33 in which case the vote shall be taken severally, and no amendment or
34 amendments shall be concurred in by the House except by a
35 constitutional majority and the names of those voting for and against
36 recorded upon the Journal of the House.

37 Repassage

38 Rule 55. When all Senate amendments to House Bills have been
39 concurred in by a constitutional majority of the House, the question
40 shall then be put: "Shall the bill as amended be passed?". On this
41 question the ayes and noes shall be called for, and as on first
42 passage, a constitutional majority shall be necessary to the final

1 passage of the bill.

2 Majority to Perfect

3 Rule 56. A quorum being present, a majority of those voting aye and
4 no shall be sufficient to perfect a bill and order it printed.

5 Amending After Perfection; Perfecting Amendments

6 Rule 57. No bill shall be amended after being perfected and printed
7 without a reconsideration of the vote by which it was ordered
8 perfected and printed and if such bill be amended, it shall again be
9 perfected and printed, except that a perfecting amendment to make
10 technical corrections is in order after the bill has been ordered
11 perfected and printed and before it has been read the third time.

12 Motion for Passage

13 Rule 58. When the Chief Clerk presents a bill as truly perfected and
14 printed, it shall go upon the calendar to be agreed to and passed.
15 When the bill is taken up in its order, the question shall then be:
16 "Shall the bill be third read and passed?".

17 It shall require a constitutional majority to sustain the question.

18 Course After Passage

19 Rule 59. When a bill or joint or concurrent resolution passes the
20 House, it shall be certified by the Chief Clerk, noting the day of its
21 passage at the foot thereof.

22 Perfecting Amendments on Bills Returned From the Senate

23 Rule 60. No bill or joint or concurrent resolution that has been
24 returned from the Senate may be further amended without placing the
25 bill in conference, except that a perfecting amendment to make
26 technical corrections is in order in the house of origin when the bill
27 is taken up for final passage as amended by the other house. The
28 perfecting amendment may be directed to the bill or to amendments to
29 the bill. If a perfecting amendment is adopted, the bill as finally
30 passed with the perfecting amendment shall be returned to the other
31 house for its concurrence in the perfecting amendment.

32 Conference Reports

33 Rule 61. (1) *Signatures on a Conference Report.* All conference
34 committees shall be composed of five conferees from each house. No
35 conference report shall be submitted to either house unless approved
36 by a majority vote of the full committee with not less than three
37 conferees from the House and two conferees from the Senate signing the

1 report.

2 (2) *Review for Correctness.* Before a conference report is
3 referred to the Regular Standing Committee on Fiscal Review, it shall
4 be reviewed for the technical correctness of the report and of any
5 amendments, bill, or substitute the report recommends for passage by
6 the House.

7 (3) *Notice Requirements.* No conference committee report shall
8 be taken up and considered unless the same has been distributed to the
9 members, except members who have waived receipt of conference
10 committee reports, at least one legislative day prior to
11 consideration.

12 (4) *Exceeding the Differences.* Unless authority is granted by
13 the House to exceed the differences, the conferees shall confine
14 themselves to matters that are within the scope of the differences
15 between the House position and the Senate position. When a report is
16 offered for adoption, the point of order that the conferees have
17 exceeded the differences shall be in order. The Speaker may rule on
18 the point of order or may place the question of whether the conferees
19 have exceeded the differences before the House for a vote. A majority
20 of members voting prevails on the question.

21 RESOLUTIONS

22 Joint and Concurrent Resolutions

23 Rule 62. All joint and concurrent resolutions designed to submit to
24 the qualified voters of the state amendments to the Constitution of
25 the State of Missouri, to be voted upon by such voters, shall be read
26 on three separate days, and shall be reported upon by the committee of
27 the House, and shall otherwise be proceeded upon in like manner as a
28 bill.

29 Resolutions of Congress

30
31 Rule 63. All joint and concurrent resolutions of the Congress of the
32 United States designed to submit to the legislature an amendment to
33 the Constitution of the United States shall be submitted as a
34 Concurrent Resolution and read on three separate days, shall be
35 reported upon by a committee, shall be adopted only by a
36 constitutional majority and shall otherwise be proceeded upon in like
37 manner as a bill. The text of the amendment as proposed by the
38 Congress of the United States shall not be amended.

39 Reference of Resolutions, etc. Stand Referred

40 Rule 64. (1) All petitions, memorials, remonstrances, resolutions,
41 and other papers offered shall stand referred, without reading,
42 consideration, discussion, explanation, or debate, to the Committee on
43 Consent and House Procedure unless timely referred to some other
44 appropriate committee by the Speaker. Resolutions informing the

1 Governor or the Senate that the House has convened, taken some action,
2 or adjourned, resolutions to elect officers of the House, resolutions
3 expressing the appreciation of the House to public officials,
4 resolutions to adopt temporary rules, and concurrent resolutions to
5 convene joint sessions may be adopted by the House upon introduction
6 without referral to committee. Those papers that are favorably
7 recommended by the committee for adoption by the House shall be listed
8 in the Journal and placed upon a resolutions calendar.

9 (2) Joint courtesy resolutions shall be allowed if established
10 by the rules of the Senate.

11 (3) Any resolution offered to request an investigation of a
12 state official for the purposes of impeachment shall be referred to
13 any committee designated by the Speaker. Articles of impeachment
14 shall only be introduced by the committee designated to investigate
15 the matter and shall be read [~~by title~~] on three separate days.

16 SENATE BILLS

17 Referral

18 Rule 65. Each Senate Bill shall, upon second reading, be referred to
19 the appropriate committee of the House.

20 Go Upon The Calendar

21 Rule 66. When a Senate Bill is reported from the committee to which
22 it was referred with the recommendation that it "Do Pass", or "Without
23 Recommendation", it shall stand automatically referred to its
24 Committee on Rules. When a Senate Bill is reported from a Committee
25 on Rules with the recommendation that it "Do Pass", or "Without
26 Recommendation", it shall go upon the House Calendar for the third
27 reading and final passage, provided that no Senate Bill shall be taken
28 up for consideration by the House unless it has been upon the Calendar
29 for at least one legislative day.

30 Senate Bills Reported "Do Not Pass"

31 Rule 67. If a Senate Bill is reported from the committee to which it
32 was referred with the recommendation that it "Do Not Pass" it shall
33 not go upon the calendar of the House for third reading and final
34 passage, unless so ordered by a constitutional majority of the House.
35 In such case, the motion to place the bill on the calendar shall be
36 made within three legislative days of the report and by a member who
37 has been requested by the Senate sponsor of the bill. If such a
38 motion is sustained, the bill shall stand automatically referred to a
39 Committee on Rules for further action thereon.

40 Amendments

41 Rule 68. Senate Bills may be amended by the House when placed upon

1 third reading and final passage, and any Senate bill so amended shall
2 be subject to a titling [~~motion~~] amendment before the final vote is
3 taken thereon.

4 BILLS NOT TO BE PASSED ON PREVIOUS ROLL CALL

5 Rule 69. No bill shall be passed by any roll call previously taken on
6 another bill, nor shall more than one bill be passed on any one roll
7 call.

8 MOTIONS, DEBATE, and FLOOR PROCEEDINGS

9 Shall Be Read or Stated Before Debate

10 Rule 70. When a motion is made, it shall be stated by the chair
11 before being debated.

12 When In Possession of the House

13 Rule 71. When a motion is stated by the Speaker, it shall be deemed
14 to be in possession of the House. The motion may be withdrawn by the
15 author at any time before a decision.

16 To Be Reduced to Writing

17 Rule 72. Every motion shall be reduced to writing if the Speaker or
18 any member demands it.

19 Shall Be Germane

20 Rule 73. No motion or proposition on a subject different from that
21 under consideration shall be admitted under color of amendment.

22 Privileged

23 Rule 74. When a question is under debate, no motion shall be
24 entertained but to adjourn; to take a recess; to lay on the table; for
25 the previous question; to postpone to a certain day; to recommit to
26 committee; to postpone indefinitely; or to consider a veto or withhold
27 override; which several motions shall have precedence in the order
28 herein set forth.

29 Dilatory

30 Rule 75. When any motion has been made and lost, no similar motion
31 shall be entertained until some other business is transacted by the
32 House.

33 Privileged Motions In Order - When

1 Rule 76. Except as otherwise limited herein, and except when a member
2 is speaking or the roll is being called, the privileged motions set
3 forth in Rule 74 are always in order, and pending the result of such a
4 motion, no member shall leave his or her seat in the House.

5 Previous Question

6 Rule 77. Any member may move the previous question. The motion shall
7 be restated by the Speaker in this form: "Shall the question under
8 immediate consideration be now put?". It may be moved like any other
9 question but it shall only prevail when supported by a constitutional
10 majority and until decided shall preclude amendments and debate. If
11 the motion is sustained, the proponent of the matter under
12 consideration shall be allowed one minute in which to make a closing
13 statement before the House votes on the question. A failure to
14 sustain the motion shall not take the matter under consideration from
15 further consideration of the House; but the House shall proceed as if
16 the motion had not been made.

17 Not Debatable

18 Rule 78. Motions to adjourn and for the previous question shall be
19 decided without debate; provided however, that a motion to adjourn is
20 subject to a request by five members for a roll call vote. All other
21 privileged motions are debatable.

22 Division of Questions

23 Rule 79. Any member may have, as a personal right, a division of the
24 question where the sense will admit of it. The question shall be
25 divided into clearly separate and distinct propositions. The Speaker
26 may take a division of the question under advisement; provided that,
27 he or she rules on the division before any other action on the
28 question. When the question having been divided is a Senate Bill for
29 Third Reading, each part of the bill shall be voted upon separately
30 and a subsequent separate vote shall be taken on the entire bill.
31 When a bill is divided for consideration, the title and enacting
32 clause shall be considered a separate part and shall, unless otherwise
33 amended, be technically changed to reflect any amendments or deletions
34 to the bill. No House Bill shall be subject to a division of the
35 question after its perfection.

36 Indefinite Postponement

37 Rule 80. When a question is postponed indefinitely, the same shall
38 not be acted upon again during the session.

39 Question Laid on the Table - How Taken Up

40 Rule 81. When a question has been laid on the table, the same cannot

1 be taken up again without a vote of two-thirds of the members present.

2 Motion to Recommit to Committee

3 Rule 82. Any member may make a motion, at any time prior to the time
4 such bill is third read and passed, that a bill be recommitted to the
5 committee from which it was reported or that a bill be committed to
6 another specifically named committee in the original form of the bill
7 as it was referred to the committee of origin, which shall be
8 sustained if a majority of the members present vote in the
9 affirmative.

10 Motion to Reconsider - Shall Be Made Within Three Days

11 Rule 83. When a motion that a bill be perfected and printed, or that
12 a bill be agreed to, read a third time, and placed upon its passage
13 fails, or when any other question is decided by the House, any member
14 voting on the prevailing side may move to reconsider the vote,
15 provided that the motion to reconsider is made within three
16 legislative days after the day on which the vote was taken.

17 Procedure for Motion to Reconsider

18 Rule 84. A constitutional majority is required to sustain any motion
19 to reconsider. If the motion to reconsider is sustained, the House
20 shall proceed to the original question or motion immediately before
21 proceeding to other questions; whereupon the original question shall
22 be voted upon before any other business of the House is transacted.
23 This shall not preclude further debate or amendment of the
24 proposition, if otherwise appropriate. Any motion to reconsider
25 having failed once shall not be reconsidered again, except to
26 reconsider the vote by which an appropriation bill failed to pass. In
27 the case of an appropriation bill, the motion to reconsider may be
28 considered as many times as the House chooses.

29 On Speaking

30 Rule 85. When any member is about to speak in a debate or deliver a
31 matter to the House, he or she shall rise from his or her seat and
32 respectfully address himself or herself to "Mr. Speaker" or "Madam
33 Speaker". The member shall refer, as appropriate, to other members as
34 "Lady", "Gentleman" or "Representative". The member shall confine
35 himself or herself to the questions under debate and avoid personality
36 and derogatory personal comments. If any member violates the rules of
37 the House, the Speaker, or any member, may call him or her to order.
38 Any member called to order shall immediately sit down, unless
39 permitted to explain, and the House shall, if appealed to, decide the
40 case.

41 Appeals

1 Rule 86. If there is no appeal, the decision of the Speaker is final.
2 If the decision of the Speaker is in favor of the member called to
3 order, he or she may proceed; if otherwise, and the case requires it,
4 he or she shall be liable to the censure of the House.

5 Member to Rise or Seek Recognition

6 Rule 87. The Speaker shall not recognize any member desiring to speak
7 unless such member arises or appropriately seeks recognition at or
8 near his or her desk. When two or more members seek recognition at
9 the same time, the Speaker shall name the member who is to speak
10 first, the other members having the preference next to speak.

11 Member May Speak - How Often

12 Rule 88. No member shall speak more than twice on the same question
13 without leave of the House, nor more than once until all other members
14 desiring to speak have spoken. Except when reporting a bill or
15 resolution from a committee, no member may speak or inquire for more
16 than fifteen minutes unless by unanimous consent of the House. When
17 the question is to third read and pass a House Bill or House Joint
18 Resolution, no member may speak or inquire for more than ten minutes
19 unless by unanimous consent of the House. When the question is to
20 third read and pass a House Consent Bill or a Senate Consent Bill, the
21 floor handler of the bill and the ranking committee member from the
22 party not the same as the bill handler shall not speak or inquire for
23 more than ten minutes. Other members shall not speak or inquire for
24 more than five minutes on such bills. The provisions of this rule
25 shall not take precedence over any limitations set pursuant to
26 Rule 24 ~~[(+25)]~~ (26).

27 No Member Shall Name Another Member in Debate

28 Rule 89. No member shall name another member in debate, but shall
29 refer to the member by district number or county.

30 Members Not to Use Profanity

31 Rule 90. No member may use profanity either while speaking on the
32 floor or in committee.

33 Members Not to Walk Across House - When

34 Rule 91. While the Speaker is putting any question or addressing the
35 House, no one shall walk out of or cross the House. When a member is
36 speaking ~~[or the Journal is being read]~~, no member shall engage in any
37 private conversation; nor while a member is speaking shall anyone pass
38 between him or her and the Speaker. No member shall walk between two
39 members who are engaged in debate or inquiries in the Hall of the

1 House.

2

3

Order of Questions

4 Rule 92. Except as otherwise set forth in these rules, all questions
5 shall be propounded in the order in which they are moved except
6 privileged questions, which shall be propounded as stated in Rule 74.

7

CONSTITUTIONAL MAJORITY AND QUORUM

8 Rule 93. The term "constitutional majority", as used herein, shall
9 mean eighty-two members of the House. A quorum shall be required at
10 any time bills are considered, motions are made, or votes are taken.

11

Voting

12 Rule 94. (1) Every member shall be present within the hall of the
13 House during its sittings, unless excused or necessarily prevented,
14 and shall vote on each question put, unless he or she has a direct
15 personal or pecuniary interest in such question. No member shall be
16 recorded as voting when he or she was not present when the vote was
17 taken. Nothing herein contained shall prohibit a member from voting
18 "Present" on a question, and such vote shall be recorded in the
19 Journal. In the case of equal division, the question shall be lost.
20 In the event that a member's vote or absence is incorrectly recorded
21 in the Journal, he or she shall file with the Chief Clerk an affidavit
22 stating that he or she was in the chamber at the time the vote was
23 taken, that he or she did in fact vote, that the vote or absence was
24 incorrectly recorded, and the correct vote that should have been
25 recorded. In addition to any other penalty provided by rule or law,
26 the filing of a false affidavit shall subject that member to censure
27 by the House.

28 (2) A member may not authorize any other person to cast his or
29 her vote or record his or her presence. No other person may cast a
30 member's vote or record a member's presence. A vote by a member of a
31 committee with respect to any measure or matter may not be cast by
32 proxy.

33

Verification of the Roll

34 Members Not to Interrupt Calling of Ayes and Noes; Changing Vote

35 Rule 95. Except as otherwise specifically allowed by these rules, no
36 member shall be permitted to interrupt a roll call, and no member
37 shall be allowed to vote or change his or her vote, except to have his
38 or her vote correctly recorded, after a verification has begun or
39 after the final vote is announced.

40

Demand for Verification

1 Rule 96. Any five members may demand a verification of the roll call
2 if such is made at any time prior to the time the voting has ended;
3 which, in the event of electronic voting, shall be when the Speaker
4 orders the voting board closed. A demand for verification and a call
5 for absentees are the only reasons for which a member may interrupt a
6 roll call vote.

7 Bell to Signal Recorded Vote

8 Rule 97. At a reasonable time prior to the beginning of calling the
9 ayes and noes on any question, a bell notifying the members of a roll
10 call shall be sounded. After the votes are registered, the absentees
11 shall be noted and upon demand of any member, another bell signifying
12 that a call of absentees is being taken shall be sounded and a
13 reasonable time shall be allowed after the sounding of the bell before
14 the voting is closed.

15 Roll Call Votes

16 Rule 98. In all cases where a rule of the House of Representatives
17 refers to the "calling of the names of the members" or "calling of the
18 ayes or noes" or "calling of the roll", such reference shall be
19 understood to refer also to the "taking" of the vote by electronic
20 roll call system. There shall be a taking of the vote by electronic
21 roll call system on the motion of any one member which is seconded by
22 four other members immediately standing. A vote by electronic roll
23 call shall be limited to thirty minutes, except in the cases of quorum
24 calls. In the event that the electronic roll call system is
25 inoperable, the taking and recording of such vote shall be done by
26 calling the name of each member and recording the respective aye, no,
27 or present votes. Any member not responding when his or her name is
28 called shall be recorded as absent.

29 Dress Code

30 Rule 99. At all times when the House is seated, proper attire for
31 gentlemen shall be business attire, including coat, tie, dress
32 trousers, and dress shoes or boots. Proper attire for women shall be
33 dresses or skirts or slacks worn with a blazer or sweater and
34 appropriate dress shoes or boots. This rule shall apply to all
35 members and staff on the floor of the House and lower gallery.

36 Eating, Smoking, Distracting Activities

37 Rule 100. No food, newspapers, props, or other items or activities
38 distractive to House deliberations shall be permitted on the floor of
39 the House while the House is in session. Smoking is prohibited [~~in~~
40 ~~the Hall of the House, upper and lower galleries. The majority and~~
41 ~~minority caucuses shall adopt policies for its individual member's~~
42 ~~office space within the Capitol as it relates to the use of tobacco~~

1 ~~and alcohol products]~~ in House space, except for in designated
2 locations.

3 ~~[Sexual Harassment Complaints~~

4 ~~Rule 101. In any instance of a complaint of sexual harassment made~~
5 ~~either by or against a member, the Chief Clerk of the House shall~~
6 ~~contract with outside legal counsel for the purpose of investigating~~
7 ~~the complaint. All complaints shall be kept confidential. The Chief~~
8 ~~Clerk shall ensure the complaint and any results of an investigation~~
9 ~~shall be referred within fourteen days of receipt of the complaint to~~
10 ~~the chair and ranking minority party member of the Committee on~~
11 ~~Ethics.]~~

12 Electronic Devices

13 Rule ~~[102]~~ 101. Tape recorders, portable phones, video equipment,
14 television equipment, photography equipment, or any other electronic
15 recording devices are not authorized for use on the floor of the House
16 or in any gallery of the House unless permission has been granted by
17 the Speaker and notice has been given to the body. Nothing contained
18 in this rule shall prevent any member from using a portable laptop
19 computer, which is hereby specifically authorized.

20 Ascending the Dais

21 Rule ~~[103]~~ 102. No person shall ascend to the dais without first
22 being recognized to do so by the Speaker. The Speaker may invite any
23 person to ascend the dais.

24 Chamber Desks

25 Rule 103. No person, except a member or employee of the House, shall
26 distribute or cause to be distributed any pamphlets, materials, or
27 other printed literature to the members' desks or mailboxes in the
28 House. House employees shall only distribute such literature if
29 instructed to do so by a member or by the Chief Clerk. All copies of
30 pamphlets, materials, or printed literature distributed by a member or
31 employee of the House shall bear the name of the person causing the
32 copy to be distributed and its source of origin, and shall be approved
33 by the Chief Clerk prior to distribution.

34 Personal Privilege

35 Rule 104. Any member may, as a matter of personal privilege, speak
36 for a period not longer than five minutes upon such matters as may
37 collectively affect the House, its rights, its dignity, and the
38 integrity of its proceedings or the rights, reputation, and conduct of
39 its individual members in their respective capacities only. No member
40 shall be permitted to utilize personal privilege to debate any motion,

1 bill, resolution, memorial, or other business pending before the
2 House.

3 Subpoena Power

4 Rule 105. (1) Subpoenas for witnesses and the production of records
5 or documents may be issued at the request of any member of the House.
6 All process awarded by the House, and subpoenas and other process for
7 witnesses whose attendance is required by the House, shall be under
8 the hand of the Speaker and attested by the Chief Clerk and shall be
9 executed by the sergeant-at-arms or by a special messenger appointed
10 for that purpose.

11 (2) Any person who without adequate excuse fails to obey a
12 subpoena served upon the person under subdivision (1) of this rule may
13 be held in contempt.

14 INTERIM PROCEDURE

15 Bills - End of First Regular Session

16
17 Rule ~~[104]~~ 106. All House Bills or House Joint and Concurrent
18 Resolutions in possession of the House and not finally acted upon
19 shall, at 5:59 p.m. on the first Friday following the second Monday in
20 May in odd-numbered years, be laid on the Speaker's desk. All Senate
21 Bills and Senate Joint and Concurrent Resolutions in possession of the
22 House and not finally acted upon shall, at 5:59 p.m. on the first
23 Friday following the second Monday in May in odd-numbered years, be
24 laid on the President Pro Tem's desk.

25 Bills - Pre-Filing

26 Rule ~~[105]~~ 107. A member or member-elect of the House of
27 Representatives may file a bill or joint resolution by mail or in
28 person with the Chief Clerk of the House at any time during the period
29 beginning on December first and ending on the day before a regular
30 session begins which next precedes the session at which the bill or
31 joint resolution is to be considered. No committee shall file a House
32 Committee Bill during this pre-filing period. Upon receiving a bill
33 or joint resolution filed during the pre-filing period preceding a
34 regular session of the General Assembly in odd-numbered years, the
35 Chief Clerk of the House shall immediately date, number, and have the
36 bill or joint resolution printed in the most economical manner as
37 approved by the Committee on Consent and House Procedure and made
38 available according to the rules and practices of the General Assembly
39 next preceding that for which the bill or joint resolution is filed
40 and those bills and joint resolutions received during the filing
41 period preceding a regular session in an even-numbered year shall be
42 printed and made available according to the then effective rules of
43 that General Assembly. All bills or joint resolutions that are
44 pre-filed shall be deemed filed on the day the House begins its

1 regular session.

2 Interim Committees

3 Rule [~~106~~] 108. All regular or special standing committees named
4 during the first regular session of a General Assembly may meet to
5 consider bills or perform any other necessary legislative function
6 during the interim between the session ending on the thirtieth day of
7 May and the session commencing on the first Wednesday after the first
8 Monday of January; except the Speaker may appoint a subcommittee, made
9 up of members of the regular or special standing committee, to act in
10 place of the regular or special standing committee during the interim.
11 The Speaker may appoint special interim committees to consider bills
12 or perform other necessary legislative duties. Members of each of the
13 committees, or any subcommittee thereof, shall be reimbursed for their
14 necessary and actual expenses incurred while attending meetings of the
15 committee or subcommittee, if approved by the Speaker.

16 CALL OF THE HOUSE

17 Names of Absentees to Be Called

18 Rule [~~107~~] 109. A call of the House may be made at any time on motion
19 seconded by ten members and sustained by a majority of those present;
20 (names of members may be called orally or by electronic roll call) and
21 under a call of the House a majority of those present may send for and
22 compel the attendance of absent members; and a majority of all the
23 members present shall be a sufficient number to adjourn.

24 Absent Members May Be Sent For

25 Rule [~~108~~] 110. Upon the call of the House, the names of those
26 members present shall be recorded and the absentees noted, and those
27 whose names do not appear may be sent for and taken into custody
28 wherever found by the Sergeant-at-Arms or special messenger appointed.

29 Prohibited While Voting In Progress

30 Rule [~~109~~] 111. No call of the House shall be made after the Speaker
31 has directed the clerk to open the electronic voting device to record
32 the names of the members and until the vote be announced.

33 Majority Not Under Arrest May Censure And Fine Delinquent Members

34 Rule [~~110~~] 112. The majority of those present, not under arrest, may
35 make an order for the censure or fine of delinquent members and
36 prescribe the terms under which they shall be discharged.

37 Release from Custody

1 Rule ~~[111]~~ 113. When a member shall have been discharged from custody
2 and admitted to his or her seat, the House shall decide whether such
3 discharge shall be with or without fees; and, in like manner, whether
4 a delinquent member, taken into custody by a special messenger shall
5 defray the expense of such special messenger.

6 COMMITTEE OF WHOLE HOUSE

7 When Permitted

8 Rule ~~[112]~~ 114. On motion, the House may resolve itself into a
9 Committee of the Whole House for consideration of any business which
10 may properly come before it.

11 Chair Appointed by Speaker

12 Rule ~~[113]~~ 115. In forming a Committee of the Whole House, the
13 Speaker shall leave his or her chair, and a ~~[chair]~~ Chair preside in
14 the Committee, who shall be appointed by the Speaker.

15 Procedure upon Bills

16 Rule ~~[114]~~ 116. Upon a bill being committed to a Committee of the
17 Whole House, the same shall be read and debated by clauses or
18 sections, as determined by the committee, leaving the preamble to be
19 last considered. After report, the bill shall again be subject to
20 debate and amendment before being perfected and printed.

21 ~~[Amendment to Motion Shall Be Incorporated in Original Motion]~~ Chief
22 Clerk Shall Keep and Record Proceedings

23 Rule ~~[115]~~ 117. ~~[All amendments made to an original motion in~~
24 ~~Committee of the Whole House shall be incorporated with the motion and~~
25 ~~so reported]~~ The Chief Clerk shall keep and record the proceedings of
26 the Committee of the Whole House and shall include its proceedings in
27 the Journal of the House when appropriate.

28 Amendments Shall Be Noted

29 Rule ~~[116]~~ 118. All amendments made to reports, resolutions, or other
30 matters committed to a Committee of the Whole House shall be noted and
31 reported, as in case of bills.

32 Rules of Proceedings

33 Rule ~~[117]~~ 119. Rules and proceedings of the House shall be observed
34 in Committee of the Whole House, as far as they are applicable~~[7~~
35 ~~except that limiting the number of times of speaking]~~.

36 Quorum

1 Rule ~~[118]~~ 120. A majority of the members elected shall be a quorum
2 to do business, and if, at any time, a sufficient number shall not be
3 present in Committee of the Whole House, and the Committee shall
4 arise, and the Speaker shall resume the chair and the chair report the
5 cause of the rising of the Whole Committee.

6 VETO AND WITHHOLD OVERRIDE PROCEDURES

7 Rule ~~[119]~~ 121. *Veto Procedures*. Any bill, or item or portion of an
8 item in an appropriations bill, vetoed by the Governor and returned to
9 the House by the Governor or received from the Senate shall stand as
10 reconsidered and such action shall be taken as prescribed by the
11 Constitution and the rules contained herein. Upon receipt, the
12 message containing the Governor's actions may be read and shall be
13 entered into the Journal. Consideration of a vetoed bill, or item or
14 portion of an item in an appropriations bill, shall be in order at any
15 time during sessions of the House. Consideration of a vetoed bill, or
16 item or portion of an item in an appropriations bill, shall have
17 priority of business and shall have precedence over and may supersede
18 the order of business, but shall not interrupt a calling of the roll.

19 Rule ~~[120]~~ 122. *Withhold Override Procedures*.

20 (1) Any appropriation for which the rate of expenditure of
21 allotments is not equal quarterly allotments, the sum of which shall
22 be equal to the amount of the appropriation, shall stand as
23 reconsidered with respect to such allotments and such action shall be
24 taken as prescribed by the Constitution and the rules contained
25 herein. Upon receipt, any proclamation issued by the Governor
26 relating to such allotments may be read and shall be entered into the
27 Journal. Reconsideration of the allotments of any appropriation shall
28 be in order at any time during sessions of the House. Reconsideration
29 of the allotments of any appropriation shall have priority of business
30 and shall have precedence over and may supersede the order of
31 business, but shall not interrupt a calling of the roll.

32 (2) Any appropriation for which the Governor reduces the
33 expenditures of the state or any of its agencies below their
34 appropriations shall stand as reconsidered with respect to such
35 reductions and such action shall be taken as prescribed by the
36 Constitution and the rules contained herein. Upon receipt, any
37 proclamation issued by the Governor relating to such reductions may be
38 read and shall be entered into the Journal. Reconsideration of the
39 reduction of any appropriation shall be in order at any time during
40 sessions of the House. Reconsideration of the reduction of any
41 appropriation shall have priority of business and shall have
42 precedence over and may supersede the order of business, but shall not
43 interrupt a calling of the roll.

44 ADMISSION TO HALL

1 Definitions

2 Rule [~~121~~] 123. The space between the granite columns shall be known
3 as the floor of the House and the space beyond the granite columns on
4 either side shall be known as the lower gallery, and the space on the
5 upper floor of the House shall be known as the upper gallery.

6 Admission to House Floor

7 Rule [~~122~~] 124. No person shall be admitted to the floor of the House
8 or the House East Gallery other than the officers and members of the
9 House and the staffs of the Speaker, Speaker Pro Tem, Majority and
10 Minority Floor Leaders, Assistant Majority and Minority Floor Leaders,
11 Majority and Minority Whips, and Chair of the Budget Committee and, at
12 the request of the Speaker, technical support staff needed to maintain
13 data processing equipment and other equipment. Other persons may be
14 admitted to the floor and East Gallery with the consent of the House.
15 For the purposes of this rule, the Chief Clerk's staff, the Assistant
16 Chief Clerk, any doormen, sergeant-at-arms and House Photographer are
17 considered officers of the House. Guests may upon written request,
18 submitted five days in advance and with the consent of the Speaker,
19 address the House from the dais at the beginning or adjournment of a
20 daily legislative session or any recess thereof.

21 Admission to Lower Gallery

22 Rule [~~123~~] 125. No person shall be admitted to the lower gallery of
23 the House except members of the General Assembly, spouses of members,
24 employees of the General Assembly, Joint Committee staff, the
25 Governor, the Lieutenant Governor, the Secretary of State, the State
26 Auditor, the State Treasurer, the State Attorney General, Judges of
27 the Supreme Court, Clerk of the Supreme Court, Judges of the Courts of
28 Appeal or Circuit Courts, Members of Congress, the Governor's Chief of
29 Staff and former members of the General Assembly who are not
30 registered lobbyists or who do not lobby for an individual or
31 organization, and physically disabled persons. No official or other
32 person, except current members of the General Assembly, otherwise
33 allowed to enter the lower gallery by this rule shall engage in any
34 activity supporting or opposing any bill or resolution before the
35 House from the lower gallery. Other persons may be admitted to the
36 gallery by the Speaker upon special request of any Representative when
37 the House is in session. Members of the press may enter the lower
38 galleries while the House is in session for the purpose of
39 interviewing members of the House.

40 Admission to Upper Gallery

41 Rule [~~124~~] 126. The gallery at the front of the chamber above the
42 Speaker's dais shall be reserved for members of the Missouri Capitol
43 News Association holding valid credentials issued by the Speaker and

1 any other member of the press issued credentials by the Speaker. All
2 other upper galleries shall be open to the public.

3 HOUSE RECORDS

4 Rule 127. Members shall keep constituent case files, and records of
5 the caucus of the majority or minority party of the house that contain
6 caucus strategy, confidential. Constituent case files include any
7 correspondence, written or electronic, between a member and a
8 constituent, or between a member and any other party pertaining to a
9 constituent's grievance, a question of eligibility for any benefit as
10 it relates to a particular constituent, or any issue regarding a
11 constituent's request for assistance.

12 RULES

13 May Be Rescinded or Amended - How

14 Rule [~~125~~] 128. Any motion or resolution purporting to rescind or
15 change the standing rules of the House or to introduce a new rule
16 shall stand without reading or consideration and without discussion,
17 explanation, or debate to the Committee on Consent and House
18 Procedure. Such motions or resolutions as shall be favorably
19 recommended by such committee for adoption by the House shall, upon
20 such recommendation, be printed in the Journal and shall be placed
21 upon a Resolutions Calendar. A constitutional majority shall be
22 required to pass such a resolution. Nothing herein shall prohibit a
23 member from offering substitute rules or amendments to rules
24 recommended by the committee.

25 May Be Dispensed With

26 Rule [~~126~~] 129. Rules 74, 83, 84, and this rule of the House shall
27 not be suspended or dispensed with, unless by unanimous consent or
28 unless two-thirds (2/3) of the elected members concur therein. No
29 other standing rule or order of the House shall be dispensed with,
30 except by unanimous consent or unless a constitutional majority
31 concurs therein and motions for that purpose shall be limited to the
32 question or proposition under consideration.

33 JEFFERSON'S MANUAL

34 Rule [~~127~~] 130. The rules of parliamentary practice comprised in
35 "Jefferson's Manual" and the "Rules of the House of Representatives of
36 the United States", and the official collection of precedents and
37 interpretations of the rules by parliamentary authorities of the
38 United States House of Representatives shall govern the House in all
39 cases in which they are applicable and not inconsistent with the
40 standing rules and orders of the House and the joint rules of the

1 Senate and House of Representatives. The Chief Clerk, the Speaker,
2 the Speaker Pro Tem, the Majority Floor Leader, the Assistant Majority
3 Floor Leader, the Minority Floor Leader, and the Assistant Minority
4 Floor Leader will make available copies of these documents in their
5 offices to any member who so requests. Three copies of these
6 documents shall be available during sessions of the House: one copy
7 shall be at a location determined by the majority party and one copy
8 shall be at a location determined by the minority party and one copy
9 shall be in the possession of the Chief Clerk or his or her designee.
10 The documents shall be purchased by the House and shall be the
11 property of the House and not of the individual holding office. The
12 Manual, Rules, precedents, and interpretations above referred to shall
13 be taken as authority in deciding questions not otherwise provided for
14 in these rules. The House may additionally consult "Robert's Rules of
15 Order" and "Mason's Manual of Legislative Procedure" as supplemental
16 authority, to the extent consistent with the standing rules and orders
17 of the House and the joint rules of the Senate and House of
18 Representatives.

19
20 Introduced By: (Sponsor) _____
21 Signature _____ Dist. # _____

22 REMINDER: Co-sponsors must sign onto a house bill or resolution electronically through a
23 house computer or the house WEB Portal (home.house.mo.gov). Please call the office of the
24 Assistant Chief Clerk at (573) 751-4503 if you have questions.