

FIRST REGULAR SESSION

[PERFECTED]

# HOUSE BILL NO. 138

## 101ST GENERAL ASSEMBLY

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INTRODUCED BY REPRESENTATIVE PIETZMAN.

1020H.01P

DANA RADEMAN MILLER, Chief Clerk

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### AN ACT

To amend chapter 640, RSMo, by adding thereto one new section relating to assistance for applicants for permits issued by the department of natural resources.

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*Be it enacted by the General Assembly of the state of Missouri, as follows:*

Section A. Chapter 640, RSMo, is amended by adding thereto one new section, to be  
2 known as section 640.019, to read as follows:

**640.019. 1. As used in this section, the term "small business" means any  
2 corporation, partnership, sole proprietorship, or other business entity with twenty-five or  
3 fewer full-time employees that is applying to the department of natural resources for a  
4 permit.**

**5 2. It shall be the policy of the department of natural resources to assist applicants  
6 for department permits throughout the application and permitting process. The assistance  
7 provided shall include, but not be limited to:**

**8 (1) Assisting small business applicants in identifying the permits needed to comply  
9 with all laws and regulations of the department, based on the information provided by the  
10 applicant;**

**11 (2) Providing resources to assist permit applicants in identifying activities that may  
12 require a permit from the department;**

**13 (3) Providing permit applicants a completeness determination for the respective  
14 permit application in a timely manner, as required by the applicable statute or regulation,  
15 that identifies any missing or necessary information required to process the permit**

EXPLANATION — Matter enclosed in bold-faced brackets [thus] in the above bill is not enacted and is intended to be omitted from the law. Matter in **bold-face** type in the above bill is proposed language.

16 application and make a determination on issuance of the permit. The department shall  
17 provide an applicant with potential sources for missing information, if requested; and

18 (4) Providing the permit applicant with the name and contact information of the  
19 permit writer assigned to the permit application as a part of the completeness  
20 determination.

21 3. The department shall maintain a permit assistance portal on its website and  
22 provide a link to the portal to all permit applicants. The portal shall list the telephone  
23 numbers for the department's permitting divisions and shall allow a permit applicant to  
24 submit questions regarding the application and permitting process or request additional  
25 assistance with obtaining a permit issued by the department. The department shall track  
26 the number of requests for assistance submitted through the portal and the timeliness of  
27 responses provided to permit applicants. The department shall respond to all requests for  
28 assistance within two business days after receiving the request.

29 4. No later than January 1, 2022, the department shall post exemplars on its website  
30 of complete permit applications for the most common permits issued by the department.

31 5. The department shall regularly track the number of days for permit applications  
32 to be determined to be complete. The number of days shall be tracked from the date a  
33 permit application is received to the date the application has been determined by the  
34 department to be complete.

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